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SERIES I No. 52

OFFICIAL GOVERNMENT OF GOA GAZETTE



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NOTE

There is an Extraordinary issue to the Official Gazette, Series I No. 51 dated 17-03-2022, namely:—

(1) Extraordinary dated 21-03-2022 from pages 2983 to 2984, Notification No. 8/1/2022-LA regarding The Goa Fiscal Responsibility and Budget Management (Amendment) Ordinance, 2022 from Department of Law (Legal Affairs Division).

INDEX

| Department | Order/Notification | Subject | Pages |
|---|--|--|-------|
| 1 | 2 | 3 | 4 |
| 1. Education, Art & Culture Dte. of Technical Education Secretary | Ord.-17/2/58/2010/Vol VI/ /DTE/P V/3984 | Clarification on Certain Issues/Anomalies in 6th & 7th CPC pertaining to qualifications, pay scale, promotions etc. for teachers and other academic staff of Tech. Institution. | 2985 |
| 2.a. Housing Addl. Secretary | Not.- 2/35/2021/HSG | Goa Housing Board Rules, 2022. | 2997 |
| b. —do— | Not.- GHG/ADM/1805/2022 | Goa Housing Board Cadre, Recruitment of Staff, Functions, Powers and Sphere of Duties of officers and other Employees Regulations, 2021. | 3019 |
| 3.a. Personnel Under Secretary | Not.- 1/10/2013-PER/ | R.Rs.—Department of Civil Supplies & Consumer Affairs. | 3034 |
| b. —do— | Not.- 1/3/2019-PER/ | R.Rs.—Department of Agriculture. | 3036 |
| c. —do— | Not.- 1/18/2021-PER | R.Rs—O/o the Commissioner of Excise. | 3038 |
| 4. Science & Technology & Waste Management Director & ex off. Jt. Secy. | Not.- GWMC/Tech/219/ /2020-21/1529 | Designating of Goa Waste Management Corporation as the Nodal Agency of Condemn- ation of vehicles and obsolete items. | 3040 |
| 5. Government Ptg. Press | — | Subscription Rates. | 3040 |

GOVERNMENT OF GOA
Department of Education, Art & Culture
Directorate of Technical Education
Polytechnic Section

Order

17/2/58/2010/Vol VI/DTE/P V/3984
Whereas, All India Council for Technical

Education, New Delhi vide Notification F. No. 27-4/AICTE/RIFD/Pay Scale/2018-19 dated 20th May, 2020 issued Clarifications on certain Issues/Anomalies in 6th CPC pertaining to Qualifications, Pay Scales, Service Conditions, Career Advancement Schemes (CAS)/promotions etc. for Teachers and other academic staff of Technical Education (Degree/Diploma) and vide

Notification F. No. 61-3/RIFD/7th CPC/2016-17 dated 20th May, 2020 issued clarifications on certain Issues/Anomalies in 7th CPC pertaining to Qualifications, Pay Scales, Service Conditions, Career Advancement Schemes (CAS)/promotions etc. for Teachers and other academic staff of Technical Education (Degree/Diploma).

And whereas these clarifications of All India Council for Technical Education, New Delhi issued vide Notification F. No. 27-4/AICTE/RIFD/Pay Scale/2018-19 dated 20th May, 2020 on certain Issues/Anomalies in 6th CPC pertaining to Qualifications, Pay Scales, Service Conditions, Career Advancement Schemes (CAS)/promotions etc. for Teachers and other academic staff of Technical Education (Degree/Diploma) and vide Notification F. No. 61-3/RIFD/7th CPC/2016-17 dated 20th May, 2020 issued Clarifications on certain Issues/Anomalies in 7th CPC pertaining to Qualifications, Pay Scales, Service Conditions, Career Advancement Schemes (CAS)/promotions etc. for Teachers and other academic staff of Technical Education (Degree/Diploma) were placed before the Government of Goa for consideration and the Government of Goa is pleased to consider and approve the same.

With reference to All India Council for Technical Education Notification F. No. 27-4/AICTE/RIFD/Pay Scale/2018-19 dated 20th May, 2020 on certain Issues/Anomalies in 6th CPC pertaining to Qualifications, Pay Scales, Service Conditions, Career Advancement Schemes (CAS)/promotions etc. for Teachers and other academic staff of Technical Education (Degree/Diploma), regarding clarification at Sr. No. 4 pertaining to three advance increments for acquiring Ph.D. degree during service, approval of the Government of Goa conveyed vide order No. 17/2/58/2010/Vol VI/DTE/Part III/194 dated

27-04-2021 which has been notified in State Gazette, Series I No. 6 dated 06-05-2021 prevails in this matter.

With reference to All India Council for Technical Education Notification F. No. 61-3/RIFD/7th CPC/2016-17 dated 20th May, 2020 on certain Issues/Anomalies in 7th CPC pertaining to Qualifications, Pay Scales, Service Conditions, Career Advancement Schemes (CAS)/promotions etc. for Teachers and other academic staff of Technical Education (Degree/Diploma), regarding clarification at Sr. No. 13 pertaining to availability of option for teachers to either choosing to take promotion under the existing rules or as per the provisions in the notification under 7th CPC, approval of the Government of Goa is conveyed for exercising this option by Degree and Diploma teachers, both upto three years from date of notification of these All India Council for Technical Education 7th CPC Regulations termed as Clarifications in the State Gazette. A teaching faculty who exercises the above cited option and chooses to take promotion under existing rules will be considered for promotion as per 6th Pay AICTE Regulations and in accordance with provisions pertaining to Career Advancement as conveyed vide Government of Goa Order No. 17/2/58/2010/Vol VI/DTE/Part III/194 dated 27-04-2021 which has been notified in State Gazette, Series I No. 6 dated 06-05-2021.

This order is issued with approval of the Government vide U.O. No. 7601/F dated 22-12-2021.

By order and in the name of the
Governor of Goa.

Shri. Ravi Dhawan, IAS, Secretary
(Education).

Porvorim, 15th March, 2022.

ALL INDIA COUNCIL FOR TECHNICAL EDUCATION**NOTIFICATION**

New Delhi, the 20th May, 2020

Clarifications on Certain Issues / Anomalies in 6th CPC pertaining to Qualifications, Pay Scales, Service Conditions, Career Advancement Schemes (CAS)/promotions etc. for Teachers and other Academic Staff of Technical Institutions (Degree/Diploma)

F.No. 27-4/AICTE/RIFD/Pay Scale/2018-19.— In exercise of the powers conferred under sub-section (i) of Section 23 read with Section 10 (g), (h) and (i) of the All India Council for Technical Education Act, 1987 (52 of 1987), the All India Council for Technical Education makes the following regulations:

I. Short title, Applications and Commencement:

These Regulations may be called All India Council for Technical Education [Clarifications on certain Issues / Anomalies in 6th CPC pertaining to Qualifications, Pay Scales, Service Conditions, Career Advancement Schemes (CAS) / promotions etc. for Teachers and other Academic Staff of Technical Institutions (Degree / Diploma)], 2020.

- (a) These shall apply to Technical Institutions conducting technical educations and such other courses/programs and area notified by the Council from time to time.
- (b) These clarifications may be read with in continuation of the norms/guidelines prescribed in the main Regulations dated 5th March 2010 (Degree/Diploma), 8th November 2012 (CAS) (Degree/Diploma), 4th January 2016 (Clarification) and 9th June 2016 (Clarification) issued by AICTE.

II. General

AICTE had received several representations seeking clarifications on certain issues arising out of the implementation of AICTE Regulations No. 37-3/Legal/AICTE/2010 dated 5th March 2010 on revised Pay Scales, Service Conditions and Qualifications for the teachers and other Academic staff in Technical Institutions (Degree & Diploma) Regulations, 2010 and No. 37-3/Legal/AICTE/2012 dated 8th November 2012 on Career Advancement Scheme for the Teachers and other Academic staff in Technical Institutions (Degree & Diploma) Regulations, 2012. Clarifications on the relevant issues were notified vide Gazette Notification dated 4th January 2016 (Clarification) and 9th June 2016 (Clarification) which has further attracted the representations / references by the Council from the various stakeholders.

| Sr. No. | Issue | Clarification |
|---|---|--|
| Additional increment as an incentive for acquiring higher qualifications | | |
| 1. | Whether M.Pharm. qualified faculty is also eligible for two non-compounded advance increments? | Wherever additional increments are applicable to those possessing M. Tech. / M. E. degree, same benefit shall be extended to M. Pharm. degree holders too in degree / diploma level institutions as well. |
| 2. | Whether the allowances such as DA and HRA etc. shall be admissible on the non-compounded increments given as an incentive for higher qualification to the faculty members in degree / diploma level institutions? | Yes. The allowances such as DA and HRA etc. shall be admissible on the non-compounded additional increments given as an incentive for higher qualifications. It has been more clarified with the example given below for the case of three non-compounded increments: |

| | Basic Pay in the Pay Scale (in Rs.) | Academic Grade Pay (AGP) (in Rs.) | Basic Pay with AGP (in Rs.) (1+2) | Add 3 non-compounded increments @ 3% (in Rs.) | New Basic Pay with AGP and Increments (in Rs.) (3+4) |
|----|--|-----------------------------------|--------------------------------------|--|---|
| | 1 | 2 | 3 | 4 | 5 |
| | 15,600 | 6,000 | 21,600 | 9% of 21,600—1,944 | 21,600+1,944 = 23,544 |
| | The allowance like DA / HRA etc. shall be admissible on new basic pay as mentioned in column (5) above. | | | | |
| 3. | Whether teachers are eligible for further annual increments after reaching the maximum pay limit prescribed in the respective Pay Bands? | | | No. There is no provision for such annual increment after reaching maximum pay in the respective Pay Band. | |
| 4. | Whether three advance increments shall be applicable as an incentive for acquiring a Ph.D. degree during service? | | | In the clarification dated 04 th January 2016 it has been clarified at Sr. No. 25 that the advance increments for Ph.D. are not allowed for the incumbents who are in PB-4 (Rs.37400-67000). However, this clarification shall be applicable for those acquiring Ph.D. degree after the date of publication of AICTE clarification dated 4 th January 2016. | |

Issues pertaining to candidates upgraded with a condition of obtaining a Ph. D. degree within 7 years

| | | |
|----|--|---|
| 5. | Whether the annual increments of Assistant Professors who are recruited or promoted under condition to obtain Ph.D. degree within seven years, should be stopped until he obtains Ph.D. degree and fulfill service condition as required under AICTE regulation 2010 and 2012? | Yes. Such candidates were required to complete Ph. D. degree within 7 years from the date of joining, failing which increments shall be stopped and forfeited until Ph.D. degree is acquired. The annual increments, without notional increments, shall resume from the date of obtaining Ph.D. degree, subject to fulfillment of other service conditions. |
|----|--|---|

CAS Issues of upward movement in higher AGP

| | | |
|----|--|---|
| 6. | Whether there is an essential requirement of the Ph.D. degree for the grant of Lecturer (Selection Grade) in AGP of Rs. 8000/- in Diploma Programs? | Lecturer (Senior Scale) in diploma institutions who have completed 5 years of service in the grade of Rs 7000/- shall be eligible to move up to the next higher grade of Rs 8000/- as Lecturer (Selection Grade) in Pay Band of Rs. 15600-39100 without acquiring a Ph.D. degree. |
| 7. | Whether qualification of Ph.D. can be relaxed for grade pay of Rs. 9,000/- in Diploma/Degree level institutions? | No. No relaxation in the mandatory requirements for Ph.D. degree shall be given to the candidates for the promotion in the grade pay of Rs. 9,000/- with effect from 5th March 2010. |
| 8. | Whether a newly entering or incumbent Lecturer in Diploma Institute with M.E./M.Phil./Ph.D. degree in relevant discipline shall be eligible to get AGP Rs.6000/- either at entry level or as and when he/she acquires PG degree. | Yes. A newly entering or already in service Lecturer in Diploma Institute with M.E. / M.Phil. / Ph.D. degree in relevant discipline shall be eligible to get AGP Rs.6000/- from the entry level AGP of Rs. 5400/- either at entry level or as and when they acquire PG Degree. |

Frequency of holding CAS by DTE / State Government / Universities

| | | |
|----|---|--|
| 9. | What should be the frequency of CAS interviews in technical institutions? | The CAS interviews must be held by DTE / Administration of technical institutions in the states at least once in every year but preferably twice a year. |
|----|---|--|

| Requirements of Trainings for CAS | | |
|--|---|---|
| 10. | Whether two programmes, each of 1-week duration can be considered as one programme of two weeks duration as desired for the purpose of CAS / promotions as per earlier AICTE Notifications? | <p>Yes.</p> <p>Two programmes, each of 1-week duration shall be considered as one programme of two-weeks duration as desired for the purpose of CAS / promotions as per earlier AICTE Notifications.</p> <p>Such programmes shall be duly approved / conducted by AICTE / UGC / TEQIP / NITTTRs / PMMMNMTT / IISc / IITs / Universities / Government / DTE / Boards of Technical Education / CoA / IIA / SPA / ITPI / ARPIT / NPTEL / other Institutes of National Importance.</p> <p>The same logic applies to the requirement of the three-week programs also wherever mentioned.</p> |
| 11. | Whether the requirement of number of Short-Term Training Programmes/ Continuing Education Programmes / Orientation / refresher courses etc. may be relaxed for promotion under CAS for faculty members / Librarian / PTIs in Degree / Diploma level institutions? | <p>No.</p> <p>There shall be no relaxation in the mandatory requirement of total duration of programmes.</p> <p>One-time extension has already been given until 07.11.2015.</p> |
| 12. | Whether relaxation in training/ course requirements for the promotion of Assistant/ Deputy Librarian in Diploma level institution in new scales can be given? | <p>No.</p> <p>No relaxation can be granted for requirements of course work. However, extension given to faculty members up to 7th November 2015 as per AICTE Notification dated 4th January 2016 and up to 31st July 2022 as per AICTE notification dated 1st March 2019 for 6th CPC & 7th CPC respectively is applicable to Librarians also.</p> |

The entitlement of a faculty to appear for recruitment and CAS both

| | | |
|-----|---|---|
| 13. | Whether a directly recruited faculty member be allowed to appear in an interview for CAS promotion for the same post on a later date? | <p>Yes.</p> <p>A directly recruited faculty member shall be allowed to appear in an interview for CAS promotion for the same post if the process of CAS is conducted at a later date.</p> |
|-----|---|---|

Eligibility Related Issues – Miscellaneous Qualifications and their Modes

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| 14. | Whether PGPPM and PGDM / MBA programmes or such other degrees of 1-year duration are equivalent to MBA full time regular course? | <p>No.</p> <p>PGPPM and PGDM / MBA or such other degree programmes of one-year duration are not equivalent to 2-year full time regular course of MBA / PGDM for the purpose of recruitment to the faculty position.</p> |
| 15. | Whether Diploma in Engineering with 10 years of experience in any Engineering stream is equivalent to Bachelor's degree in Engineering for the recruitment as faculty or for pursuing a Master's course? | <p>No.</p> <p>Diploma in Engineering with 10 years of experience in any Engineering stream shall not be equivalent to Bachelor's degree in Engineering for the purpose of recruitment in diploma institutions.</p> |

| | | |
|---|--|---|
| 16. | Whether B.E./B.Tech and / or M.E./M.Tech degree holders passed through a part-time / week-end/any other qualification acquired through professional bodies are eligible for various faculty positions or admission to Ph.D. programme ? | <p>Yes.</p> <p>As long as Engineering / Pharmacy degrees offered by universities are recognized by UGC in which the teaching of all the courses takes place in a classroom mode for all the theory lectures, tutorials / Practical or laboratory courses and projects etc. as specified by the respective university, degrees shall be valid for recruitment / promotion / CAS purposes.</p> <p>If the degrees are earned through week-end / evening mode / part-time mode, then duration of such programmes shall be 1.5 times longer than that of the programmes offered in general shifts.</p> <p>Degrees obtained in engineering / pharmacy / architecture/hotel management through distance mode are not valid for recruitment at any level except, where supreme court has explicitly validated the degrees.</p> <p>Degrees in Management, MCA and Travel & Tourism through distance and online mode are however valid for recruitment.</p> <p>In case of the certification awarded by professional bodies/ Institutions/ Societies, only those candidates who are enrolled with these professional bodies/ Institutions/ Societies up to 31/05/2013, to whom recognition was granted by MHRD are eligible for appointment/promotion in the technical institutions.</p> |
| 17. | Whether a person with M. Sc. (Biotechnology / Biochemical Engineering / Chemistry / Mathematics) and M. Tech. / Ph.D. in Biotechnology and Chemical Technology or relevant branches / programmes / any allied areas is eligible for CAS and / or for direct recruitment as a faculty in Degree and Diploma level Technical Institutions? | <p>Yes.</p> <p>Existing incumbents recruited as a faculty with the basic minimum qualifications required at the time of recruitment and who had secured admissions to these courses before publication of AICTE notification dated 13th March, 2010 be considered as eligible for CAS / promotions as well as direct recruitment in the same or the other institutions subject to fulfillment of other eligibility criteria and higher qualifications prescribed, if any, for various teaching posts.</p> |
| 18. | What will be the qualifications, experience and service condition for the post of Registrar, Deputy Registrar and Assistant Registrar, DTE, Deputy Director / Additional Directors / Assistant Directors in the States and Universities / Finance Controllers/ Finance Officers/ Store Purchase Officers/ Network Engineer/ Medical Officers and other concerned Administrative Staff? | Qualification, experience requirements and service conditions for these posts shall be as per rules and regulations of respective State / UT / Central Government / UGC / Autonomous Bodies issued from time to time. |
| Issues related to counting of experience | | |
| 19. | Whether the period of pursuing higher studies by in-service faculty members / on administrative assignments etc. with required leave granted as EOL / study leave / on deputation / service transfers / lien / post-doctoral research etc. be counted as teaching | Faculty members going for higher studies / administrative assignments etc. through proper channel and through duly sanctioned permission / leave / deputation / lien / service transfer from his Institute / organization, the period shall be |

| | | |
|-----|---|--|
| | experience for recruitment / promotion and direct recruitments? | counted as teaching / research experience for the purpose of promotion / CAS and direct recruitments at higher level / same level in the same or the other organization. |
| 20. | Whether a faculty of Engineering and Technology holding only B.E. / B.Tech. degree with minimum 10 years relevant experience in teaching/research out of which 3 years is in the grade pay of Rs.9,000/- as Lecturer at par with IIOD & have worked in administrative position in the same pay scales as teachers, is eligible for the post of Principal in Diploma Institutions? | No. The qualification and experience for the post of Principal in Diploma Institutions is essential to be met as per notifications issued by AICTE from time to time. |

| Consideration of Adjunct Faculty for calculation of S:F ratio | | |
|---|--|---|
| 21. | Can professionals from Industry appointed as Adjunct Faculty be considered as faculty for Student Faculty Ratio? | Yes. As long as the Adjunct Faculty/ distinguished faculty/ Professor Emeritus superannuated from reputed academic institutions or eminent professionals from reputed industries having research as focus and appointed as full time faculty and getting regular salary as per AICTE regulations, shall be considered for the purpose of SFR, provided they have worked in an institution for at least 2 consecutive semesters or longer without any academic break. However, not more than 10% of the sanctioned strength of faculty members of a particular engineering department, of an institution can be recruited under the above categories. The objective of giving this flexibility is to bring in diversified experience of people from industry, research laboratories and not to give any relaxation. |

Disclaimer: Notification Language

The notification is published in English and Hindi languages. Utmost care is taken to translate notification from English to Hindi. However, in case of any kind of discrepancy in interpretation, English version shall prevail.

Prof. RAJIVE KUMAR, Member Secy.

[ADVT.-III/4/Exty./37/2020-21]

ALL INDIA COUNCIL FOR TECHNICAL EDUCATION**NOTIFICATION**

New Delhi, the 20th May, 2020

Clarifications on Certain Issues/Anomalies in 7th CPC pertaining to Qualifications, Pay Scales, Service Conditions, Career Advancement Schemes (CAS)/promotions etc. for Teachers and other Academic Staff of Technical Institutions (Degree/Diploma)

F. No. 61-3/RIFD/7th CPC/2016-17.—In exercise of the powers conferred under sub-section (i) of Section 23 read with Section 10 (g), (h) and (i) of the All India Council for Technical Education Act, 1987 (52 of 1987), the All India Council for Technical Education makes the following regulations:

I. Short title, Applications and Commencement:

- (a) These Regulations may be called All India Council for Technical Education Clarifications on certain issues / anomalies in 7th CPC pertaining to Qualifications, Pay Scales, Service Conditions Career Advancement Schemes(CAS)/promotions etc. for Teachers and other Academic Staff of Technical Institutions

(Degree/Diploma), 2020.

- (b) These shall apply to Technical Institutions conducting technical educations and such other courses/programs and area notified by the Council from time to time.
- (c) These clarifications may be read in continuation of the norms / guidelines prescribed in the main Regulations dated 1st March 2019 issued by AICTE.

II. General

AICTE had received several representations seeking clarifications on certain issues arising out of the implementation of AICTE Regulations No. 61-1/RIFD/7th CPC/2016-17 dated 1st March 2019 on revised Pay Scales, Service Conditions and Minimum Qualifications for the Teachers and other Academic Staff in Technical Institutions (Degree & Diploma) Regulations, 2019.

Clarifications on the issues arising out of implementation of 7th CPC AICTE Notification dated 1st March 2019 (Degree & Diploma) are given below:

| Sr. No. | Issue | Clarification |
|---------|---|---|
| 1. | The post of workshop superintendent in Diploma level institutions is not included in AICTE Notification dated 01.03.2019 whereas the same has been included in degree notification dated 01.03.2019. The post of Workshop Superintendent should be at par with the Head of Department at Diploma Institution. | <p>AICTE notification dated 05.03.2010 has treated workshop superintendents in diploma level institutions at par with Lecturers for upward mobility.</p> <p>Accordingly, the post of workshop superintendents in diploma level institutions will continue to be at par with Lecturers for the benefits of promotion applicable to Lecturers in the Notification dated 01.03.2019. For the purpose of clarity, the entry pay, levels and mode of recruitment for the post of workshop superintendent is as given in the Table-I below.</p> <p>However, the fundamental requirement of this entitlement is the parity in the qualifications with those of lecturers. Workshop Superintendents shall also be eligible to be selected as HoD and Principals through direct recruitment.</p> |

TABLE - 1
Cadre Structure and Mode of Appointment

| Sr. No. | Designations of Teaching Faculty | Entry Pay (Rs.) | Level | Mode of Appointment |
|---------|--|-----------------|-------|--------------------------------|
| 1. | Workshop Superintendent | 56,100/- | 9A | Direct Recruitment |
| 2. | Workshop Superintendent | 57,700/- | 10 | Promotion / Direct Recruitment |
| 3. | Workshop Superintendent (Senior Scale) | 68,900/- | 11 | Promotion |
| 4. | Workshop Superintendent (Selection Grade-I) | 79,800/- | 12 | Promotion |
| 5. | Workshop Superintendent (Selection Grade-II) | 131,400/- | 13A1 | Promotion |

| | | |
|----|---|---|
| 2. | Pay, qualifications and promotion channel for a cadre of librarians working in Diploma Institutions are not included in the AICTE notification dated 1 st March 2019. | It is proposed that the similar structure as that of lecturer and workshop superintendent be followed for the cadre of Librarians in Diploma Institutions. However, the requirement of qualifications, trainings, number of years of service and other criteria will be required to be met at par with lecturers. |
| 3. | There is a discrepancy in the grant of non-compounded advance increment on acquiring Ph.D. Degree for Assistant Professor. The Junior Assistant Professor who joins after 01.01.2016 will get a higher salary than the person who joined earlier than him before 01.01.2016. This discrepancy needs to be removed. | CCS Rules take care of such anomaly. In such cases the stepping up should be done with effect from the date of promotion or appointment of the junior Government servant and will be subject to the following conditions, namely: |
| | <p>(a) Both the junior and the senior Government servants should belong to the same cadre and the posts in which they have been promoted are identical in the same cadre;</p> <p>(b) The level in the Pay Matrix of the lower and higher posts in which they are entitled to draw pay should be identical.</p> <p>(c) The anomaly is directly as a result of the application of the provisions of Fundamental Rule 22(I)(a)(1) read with rule 13 of CCS (RP) Rules, 2016. For example, if the junior officer was drawing more pay in the existing pay structure than the senior by virtue of any advance increments granted to him, the provisions of this sub-rule should not be invoked to step up the pay of the senior officer.”</p> <p>(DoPT letter no. 4/3/2017-Estt. (Pay-I) dated 26th October, 2018.</p> | |
| 4. | In pay matrix table (for Diploma institutions) the figures from cell No. 20 onwards does not increase @ 3% in pay. | The pay matrix table for Diploma institutions has been amended and the same is enclosed as Annexure-I. |
| 5. | In Section 2.4 of the Notification (Diploma), the advantage of bunching of increments is missing. | The benefit of bunching may be extended to diploma level faculty. Section 2.4 for Diploma teachers will be applicable as below: |
| | <p>2.4 Pay Matrix and Fixation of Revised Pay For Fixation of pay of an Employee in the Pay Matrix as of 1st January 2016, the existing pay (Pay in Pay Band plus Academic Grade Pay) in the pre-revised structure as on 31st December, 2015 shall be multiplied by a factor of 2.57, rounded off to the nearest Rupee. The figure so arrived at, will be located at that level in the Pay Matrix and if such an identical figure corresponds to any cell in the applicable level of the Pay Matrix, the same shall be the pay, and if no such cell is available in the applicable level, the pay shall be fixed in the immediate next higher cell in that applicable level of the Pay Matrix. If the figure arrived at in this manner is less than the first cell on that level, then the pay shall be fixed at the first cell on that level of Pay Matrix.</p> <p>In cases where in revision of pay, the pay of Government Servant drawing pay at two or more stages in pre-revised Pay Band and Grade Pay or scale, as the case may be, get fixed at same Cell in the applicable Level in the new Pay Matrix, one additional increment shall be given for every two stages bunched and the pay of Government Servant drawing higher pay in the pre-revised structure shall be fixed at the next vertical cell in the applicable level as per Ministry of Finance, Department of Expenditure OM No. 1-6/2016-IC dated 7th September 2016.</p> | |
| 6. | Pay fixation in case of promotion is included in the degree notification, whereas the same is not included in Diploma notification. This may be included in Diploma notification also | Para 2.7 of AICTE Notification dated 01.03.2019 (Degree) dealing with pay fixation in case of direct recruitment/ promotion shall be applicable to diploma institutions which is reproduced below: Pay Fixation in the case of Direct Recruitment / Promotion: |

| | | |
|-----|---|--|
| | | The pay of employees appointed by direct recruitment on or after the 1st day of January 2016 shall be fixed at the minimum pay or the first cell in the level, applicable to the post to which such employee is appointed. In case of promotion, the candidate would be given a notional increment in his existing Level of Pay, by moving him/her to the next higher cell at that level. The pay shown in this cell would now be located in the new level corresponding to the post to which candidate has been promoted. If a cell identical with that pay is available in the new level, that cell shall be the new pay; otherwise the next higher cell at that level shall be the new pay of the employee. If the pay arrived at in this manner is less than the first cell in the new level, then the pay shall be fixed on the first cell of that level. |
| 7. | Consideration regarding change of nomenclature of designation of Diploma faculty as an Assistant Professor, Associate Professor and Senior Associate Professor etc. The AICTE notification dated 01.03.2019 is silent on this issue. | No. |
| 8. | To accord relaxation of FDP, industrial training, 360° feedback scores for granting of CAS benefits for those faculty members who are working in diverted capacity as this has not been included in para 6.6 of AICTE Notification dated 01.03.2019 (Degree/Diploma). | Relaxation in terms of FDP, Industrial training and 360° feedback and research publication requirement may be extended for faculty members working in diverted capacity for not more than a period of 3 years. However, having ACRs consistently above "Very Good" is necessary. |
| 9. | The Clauses 1.4 (c) and 1.4 (d) of AICTE Notification dated 1st March 2019 are contradictory to each other and there is confusion about the crucial date of eligibility for CAS promotion under 6th CPC. | The clause 1.4 (d) of AICTE notification should be deleted. |
| 10. | Whether the candidate having three years Bachelor degree in HMCT is eligible for the teaching post? | The candidates / incumbents having qualification of three years Bachelor degree in HMCT along with the other qualifications and experience as mentioned in the AICTE Gazette Notification dated 1st March 2019 are eligible for the purpose of recruitment and promotion under CAS provided that the candidate has confirmed admission in 3 years Bachelor's programme in HMCT before publication of AICTE notification dated 1st March 2019 and produce an evidence of this admission. However, in all other cases qualifications published in AICTE Gazette dated 1st March 2019 shall be referred. |
| 11. | What will be the constitution of the selection committee for the post of Assistant Professor, Associate Professor and Professor at University ? | The composition of the selection committee for promotion as well as direct recruitment to the post of Assistant Professor, Associate Professor and Professor at University will be same as mentioned in Annexure-II, clause-I(a) at page 42 of Gazette Notification dated 1st March 2019. It may now be read as below: I. For University Faculty Members: (a) The Selection Committee for promotion as well as direct recruitment to the post of Assistant Professor, Associate Professor and Professor in the University shall have the following composition: |

| | | |
|-----|--|---|
| | <p>(i) The Vice Chancellor or Acting Vice-Chancellor to be the Chairperson of the Selection Committee.</p> <p>(ii) Three experts in the concerned subject nominated by the Vice Chancellor or Acting Vice Chancellor out of the panel of names approved by the relevant statutory body of the university concerned.</p> <p>(iii) Dean of the concerned Faculty, wherever applicable.</p> <p>(iv) Head / Chairperson of the Department / School</p> <p>(v) An academician nominated by the Visitor / Chancellor, wherever applicable.</p> <p>(vi) An academician representing SC / ST / OBC / Minority / Women / Differently-abled categories to be nominated by the Vice Chancellor or Acting Vice-Chancellor, if any of the candidates representing these categories is the applicant and if any of the above members of the selection committee does not belong to that category.</p> <p>(b) To constitute the quorum for the meeting, minimum five members out of which at least two must be from out of the three subject-experts.</p> | |
| 12. | <p>For promotion to the post of Senior Professor, one of the requirements is to have at least one patent awarded OR development of at least one MOOC course on a national platform.</p> <p>However, it is not clear as to what will be the distribution of credits / weightages to individual faculty members developing MOOCs jointly for their consideration of promotion as Senior Professor.</p> | <p>Those who do not have patent in their name have an option of developing a MOOCs course on a national platform.</p> <p>It is clarified that, MOOCs jointly developed by 2 teachers is acceptable and each of the faculties developing a course jointly will get full credit / weightage if they develop a minimum of 20 hrs of MOOCs independently.</p> |
| 13. | Is the option for teachers available to either choosing to take promotion under the existing rules or as per the provisions in the notification under 7th CPC as published by AICTE on 1st March 2019? | The criteria for promotions laid down under these Regulations shall be effective from the date of notification of these Regulations. However, to avoid hardship to those faculty members who have already qualified or are likely to qualify shortly under the existing regulations, a choice may be given to them, for being considered for promotions under the existing Regulations. This option can be exercised by Degree and Diploma teachers, both but only within three years from the date of notification of these Regulations. |
| 14. | There is no column existing in the Pay Matrix Table in respect of Diploma Level Technical Institutions as published in AICTE notification dated 1st March 2019 for fixing the Pay of Principals and other faculty members already drawing the pay in the AGP of 10000. Please suggest the table. | An appropriate column of the pay matrix table presented by 7th CPC for central government employees may be used. |

Disclaimer: Notification Language

The notification is published in English and Hindi languages. Utmost care is taken to translate notification from English to Hindi. However, in case of any kind of discrepancy in interpretation, English version shall prevail.

Prof. RAJIVE KUMAR, Member Secy.

[ADVT.-III/4/Ext/38/2020-21]

ANNEXURE-I
Pay Matrix Table for Diploma Level Technical Institutions (Amended)

| PAY MATRIX | | | | | |
|------------------------------------|----------------|--------------------|-----------------|--------------------------------|---|
| (All figures are in Rupees) | | | | | |
| Pay Band VI CPC | | 15600-39100 | | | |
| Cadre Title VII CPC | | Lecturer | Lecturer | Lecturer (Senior scale) | Lecturer (Selection Grade-I) / HoD / Principal |
| Academic Grade Pay - VI CPC | | 5400 | 6000 | 7000 | 8000 |
| Entry Pay | | 21000 | 21600 | 25790 | 29900 |
| Cell No.↓ | Level → | 9A | 10 | 11 | 12 |
| 1. | | 56100 | 57700 | 68900 | 79800 |
| 2. | | 57800 | 59400 | 71000 | 82200 |
| 3. | | 59500 | 61200 | 73100 | 84700 |
| 4. | | 61300 | 63000 | 75300 | 87200 |
| 5. | | 63100 | 64900 | 77600 | 89800 |
| 6. | | 65000 | 66800 | 79900 | 92500 |
| 7. | | 67000 | 68800 | 82300 | 95300 |
| 8. | | 69000 | 70900 | 84800 | 98200 |
| 9. | | 71100 | 73000 | 87300 | 101100 |
| 10. | | 73200 | 75200 | 89900 | 104100 |
| 11. | | 75400 | 77500 | 92600 | 107200 |
| 12. | | 77700 | 79800 | 95400 | 110400 |
| 13. | | 80000 | 82200 | 98300 | 113700 |
| 14. | | 82400 | 84700 | 101200 | 117100 |
| 15. | | 84900 | 87200 | 104200 | 120600 |
| 16. | | 87400 | 89800 | 107300 | 124200 |
| 17. | | 90000 | 92500 | 110500 | 127900 |
| 18. | | 92700 | 95300 | 113800 | 131700 |
| 19. | | 95500 | 98200 | 117200 | 135700 |
| 20. | | 98400 | 101100 | 120700 | 139800 |
| 21. | | 101400 | 104100 | 124300 | 144000 |
| 22. | | 104400 | 107200 | 128000 | 148300 |
| 23. | | 107500 | 110400 | 131800 | 152700 |
| 24. | | 110700 | 113700 | 135800 | 157300 |
| 25. | | 114000 | 117100 | 139900 | 165000 |
| 26. | | 117400 | 120600 | 144100 | 166900 |
| 27. | | 120900 | 124200 | 148400 | 171900 |
| 28. | | 124500 | 127900 | 152900 | 177100 |
| 29. | | 128200 | 131700 | 157500 | 182400 |
| 30. | | 132000 | 135700 | 162200 | 187900 |
| 31. | | 136000 | 139800 | 167100 | 193500 |
| 32. | | 140100 | 144000 | 172100 | 199300 |
| 33. | | 144300 | 148300 | 177300 | 205300 |
| 34. | | 148600 | 152700 | 182600 | 211500 |
| 35. | | 153100 | 157300 | 188100 | |
| 36. | | 157700 | 162000 | 193700 | |
| 37. | | 162400 | 166900 | 199500 | |
| 38. | | 167300 | 171900 | 205500 | |
| 39. | | 172300 | 177100 | | |
| 40. | | 177500 | 182400 | | |

Department of Housing

—

Notification

2/35/2021/HSG

Whereas, the draft Rules, namely, the Goa Housing Board Rules, 2021 which the Government of Goa proposed to make in exercise of the powers conferred by section 128 of the Goa Housing Board Act, 1968 (Act No. 12 of 1968) (hereinafter referred to as the "said Act"), in supersession of the Goa, Daman and Diu Housing Board Rules, 1969, were pre-published as required by sub-section (1) of section 128 of the said Act vide Government Notification No. 2/35/2021/HSG dated 29-11-2021, published in the Official Gazette, Series I No. 37, dated 09-12-2021, inviting objections and suggestions from all persons likely to be affected thereby within a period of fifteen days from the date of publication of the said Notification in the Official Gazette;

And whereas, the said Official Gazette was made available to the public on 9th December, 2021;

And whereas, no objections/suggestions have been received from the public on the said draft Rules by the Government within the stipulated period.

Now, therefore, in exercise of the powers conferred by section 128 of the Goa Housing Board Act, 1968 (Act No. 12 of 1968) and all other powers enabling it in this behalf and in supersession of the Goa, Daman and Diu Housing Board Rules, 1969, except as respects things done or omitted to be done before such supersession, the Government of Goa hereby makes the following rules, namely:—

1. *Short title and commencement.*— (1) These rules may be called the Goa Housing Board Rules, 2022.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. *Definitions.*— (1) In these rules, unless the context otherwise requires,—

(a) "Act" means the Goa Housing Board Act, 1968 (Act No. 12 of 1968);

(b) "Form" means a form appended to these rules;

(c) "section" means a section of the Act.

(2) The words and expressions used but not defined in these rules shall have the same meaning assigned to them in the Act.

3. *Remuneration, allowances and leave etc. of the Chairman, members and persons associated with the Board.*— (1) The Chairman of the Board shall be entitled to,—

(a) a fixed salary of Rs. 2,50,000/- per month, or such honorarium not exceeding Rs. 1,50,000/- per month as the Government may in each case specify;

(b) reimbursement of phone charges including internet and mobile data charges;

(c) a travelling allowance and other travel entitlements at the rate admissible to the Administrative Secretary of a Government Department;

(d) leave on full pay on the basis of one month per year of service on the Board;

(e) engage such staff personal to him, who shall be co-terminus with that of the tenure of the Chairman, for such remuneration as may be specified by the Government from time to time;

(f) receive such facilities or services as may be specified by the Government from time to time.

(2) Where the Chairman receives an honorarium or holds office in an honorary capacity he shall receive the following concessions as the Government may in each case specify in this behalf, namely:—

(a) furnished residential accommodation without payment of rent or any assessment, tax, rate or cess due to the Government or any local authority or where such residential accommodation is not made available, a monthly allowance of such amounts as may be fixed by the Government;

(b) use of the Board's motor vehicle and such allowances for the maintenance and running of the motor car as may be fixed by the Government or in lieu of such allowance, the actual charges for the maintenance and running thereof;

(c) reimbursement of phone charges including internet and mobile data charges;

(d) a daily allowance, as may be specified by the Government, from time to time, when on tour;

(e) leave on the basis of one month per year of service on the Board:

Provided that while the Chairman is on leave, he shall be entitled to such of the aforesaid concessions as the Government may in each case specify in this behalf;

(f) engagement of such staff personal to him, who shall be co-terminus with that of the tenure of the Chairman, for such remuneration as may be specified by the Government from time to time;

(g) other facilities or services as may be specified by the Government from time to time.

(3) A non-official member of the Board other than the Chairman shall be entitled to,—

(a) an allowance of Rs. 2000/- for each meeting of the Board that he attends; and

(b) travelling allowance at the maximum rate admissible to Grade I Officer under the Government.

(4) An official member of the Board attending any meeting of the Board or any of its committees shall be entitled to receive travelling allowance at the rate admissible to him under the Government and a sitting fee of Rs. 1000/- for each meeting of the Board that he attends.

(5) A person associated with the Board for any particular purpose under section 18 or appointed on any committee under section 19 shall be entitled to such allowances as

may be specified by the Government from time to time:

Provided that in case of a member of the Legislative Assembly he shall not be entitled to any remuneration other than the travelling allowance and daily allowance at the rates not exceeding those admissible to him under the Goa Salary, Allowances and Pension of Members of the Legislative Assembly Act, 2004 (Goa Act 20 of 2004).

4. *Manner and form of Control.*— (1) Every contract for the execution of any work or the supply of any building material or goods which involves an expenditure exceeding five hundred rupees shall be in writing and sealed.

(2) The common seal of the Board shall remain in the custody of the Secretary and shall not be affixed to any contract or other instrument except in the presence of a member (other than the Chairman) who shall attach his signature to the contract or instrument in token that the same was sealed in his presence.

(3) The signature of the said member shall be in addition to the signature of any witness to the execution of such contract or instrument.

(4) If forms for contract are prescribed in the Central Public Works Department Manual or Code, as adopted by the Government, or any other such forms which have been made by the Government, the said forms may, as far as practicable, be adopted for like contracts of the Board provided that the Board shall have power to include additional conditions in the form of contract if the Board desires to do so.

(5) In according sanctions, inviting tenders and entering into contracts for the execution of its works, the Board shall, as far as possible, follow the principles laid down in the Central Public Works Department Manual or Code, as adopted by the Government and such other rules/regulations/guidelines/instructions etc., issued by the Government, from time to time.

5. *Delegation of Powers of Board to sanction contracts.*— The Board may delegate the power to sanction the contracts to the Secretary and Housing Engineer under section 27 subject to the following limits, namely:—

(a) the maximum limit of one crore rupees for any contract where such power is to be delegated to the Secretary of the Board;

(b) the maximum limit of fifty lakhs rupees for any contract, where such power is to be delegated to the Housing Engineer.

6. *Form of notice and the period for acceptance of assessment.*— (1) A notice under sub-section (1) of section 55, shall be in Form 'A' hereto.

(2) The period within which a person is required to appear before the Board under sub-section (2) of section 55 shall be thirty days.

7. *Power to dispose off property.*— The Board shall not lease, sell, exchange or otherwise dispose off any immovable property vesting in it without the prior approval of Government. Such transfer shall be subject to such terms and conditions as the Government may determine in each case in that behalf:

Provided that no such approval shall be required,—

(i) for allotment of tenements and premises according to the rules made by the Government in that behalf; and

(ii) for sale or demolition of any building or structure which is in a dangerous condition or beyond repair.

8. *Form of Notice.*— A notice,—

(a) under sub-section (1) of section 61 shall be in Form 'B' hereto;

(b) under proviso to sub-section (1) of section 61 shall be Form 'C' hereto;

(c) under sub-section (1) of section 62 shall be in Form 'D' hereto;

(d) under sub-section (2) of section 62 shall be in Form 'E' hereto; and

(e) under sub-section (3) of section 62 shall be in Form 'F' hereto.

9. *Mode of service of notice.*— A notice under sub-section (1) of section 61 or sub-section (1) of section 62 may be served by any officer or employee in the service of the Board by giving it or tendering it to the person to whom it is addressed in manner specified under section 113 to 115 or by such means including electronic delivery services.

10. *Manner of assessment of damage.*— In assessing damages for unauthorised occupation of any Board premises under sub-section (2) of section 62, the competent authority shall take into consideration the following matters, namely:—

(a) the purpose and the period for which the Board premises were under unauthorised occupation;

(b) the nature, size and standard of accommodation available on such premises;

(c) the economic rent of the premises for the period of unauthorised occupation such rent being calculated in accordance with the formula decided by the Board from time to time;

(d) any material damage done to the premises during the period of unauthorised occupation; and

(e) any other matter which in the opinion of the competent authority is relevant for the purpose of assessing the damages.

11. *Maximum sum to be deposited in the matter of operation of accounts.*— (1) The maximum sum to be deposited in the Reserve Bank of India or such bank licenced by the Reserve Bank of India or in any one of the scheduled bank in India under sub-section (5) of section 65 shall not exceed Rs. 1500.00 lakhs at a time.

12. *Power of Board to borrow.*— The Board may borrow any sum subject to the prior approval of Government and on such terms and conditions as may be specified by Government in each case.

13. *Power of Board to lend.*— The Board may lend or advance money under section 67 to the extent of Rs. 100.00 lakhs without the prior approval of Government. The Board may advance under section 32, money exceeding Rs. 100.00 lakhs with the prior approval of Government and subject to such terms and conditions as may be specified by Government in each case.

14. *Form and details relating to estimates of income and expenditure.*— The Board shall maintain its accounts in commercial form. The estimates of income and expenditure under section 74 shall be prepared in Form 'G' hereto.

15. *Abstract of accounts.*— The abstracts of accounts to be submitted to the Government under section 88 shall be prepared in Form 'H' hereto.

16. *Power to relax.*— Where the Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules.

FORM 'A'

[See rule 6 (1)]

To,

Shri / Shrimati / Kumari residing at in taluka of District.

Whereas, by Government / Board Notification No. dated, 20 ... , it was notified under section 42 of the Goa Housing Board Act, 1968 (Act No. 12 of 1968) that a (name of housing scheme) scheme has been duly framed by the Goa Housing Board;

And whereas, it was decided by the Board under section 54 of the said Act to levy a betterment charge on all lands adjoining the said scheme area on account of increase in value of land from execution of the scheme;

And whereas, you are owner of one of such lands shown in plan No. attached to the scheme file.

Now, therefore, in exercise of the powers conferred on me under sub-section (1) of section 55 of the said Act, I hereby give you notice that a betterment charge of Rs. is leviable on you in respect of the said Land.

Notice is also given for you to appear before the undersigned on, 20... at the office of the Board. Failure to appear before me on scheduled day will be deemed as acceptance by you of the betterment charge assessed by the Board.

A plan of the said (name of housing scheme) scheme indicating land in respect of which the betterment charges are to be levied, can be inspected at the office of Board.

By Order and in the name of the Goa Housing Board

Secretary-cum-Managing Director

Porvorim, Goa.

Dated:

FORM 'B'

[See rule 8(a)]

To,

Shri/Shrimati/Kumari residing at in taluka of District.

Whereas I, the undersigned, am satisfied—

(i) that you have not paid rents lawfully due from you for more than two months commencing from in respect of the premises in the Schedule appended hereto;

(ii) that you have sub-let, without the permission of the Board the whole or part of the premises described in the Schedule appended hereto;

(iii) that you have and thereby have acted in contravention of the terms under which you were authorised to occupy and use the premises described in the Schedule appended hereto;

Now, therefore, in exercise of the powers conferred on me under sub-section (1) of section 61 of the Goa Housing Board Act, 1968 (Act No. 12 of 1968); I order you (as well as who is/are in occupation of the whole/a part of the said premises) to vacate the said premises within one month from the date of service of this notice.

SCHEDULE

Competent Authority

Porvorim, Goa.

Dated:

FORM 'C'

[See rule 8(b)]

To,

Shri/Shrimati/Kumari residing at in taluka of District.

Whereas I, the undersigned, am satisfied,—

(i) that you have not paid rent lawfully due from you for more than two months commencing from in respect of the premises described in the Schedule appended thereto;

(ii) that you have sub-let, without the permission of the Board, the whole or part of the premises described in of the Schedule appended thereto;

(iii) that you have and thereby acted in contravention of the terms under which you were authorised to occupy and use the premises described in the Schedule appended thereto;

And whereas, in exercise of the powers conferred on me under sub-section (1) of section 61 of the Goa Housing Board Act, 1968 (Act No. 12 of 1968); I propose to order you (as well as who is/are in occupation of the whole/a part of the said premises) to vacate the said premises within one month from, 20.... on the grounds aforesaid (hereinafter referred to as the proposed order);

Now, therefore, as required by the proviso to sub-section (1) of the said section 61, I hereby call upon you to tender an explanation and produce evidence, if any, and show cause within fourteen days from the date of service of this notice why the proposed order should not be made.

SCHEDULE

Competent Authority

Porvorim, Goa.

Dated:

FORM 'D'

[See rule 8(c)]

To,

Shri/Shrimati/Kumari residing at in taluka of District.

Whereas, you are in occupation of premises described in the Schedule hereto appended;

And whereas, a sum of Rs. (Rupees only) being the arrears of rent from upto in respect of the said premises is due and payable by you to the Board;

Now, therefore, in exercise of the powers conferred on me under sub-section (1) of section 62 of the Goa Housing Board Act, 1968 (Act No. 12 of 1968); I hereby order you to pay the said sum within thirty days from the date of service of this notice, failing which the said sum will be recovered as arrears of land revenue.

SCHEDULE... ..

Competent Authority

Porvorim, Goa.

Dated:

FORM 'E'

[See rule 8 (d)]

To,

Shri/Shrimati/Kumari residing at in taluka of District.

Whereas, you are in unauthorised occupation of the premises described in the Schedule appended hereto;

And whereas, in exercise of the powers conferred on me under sub-section (2) of section 62 of the Goa Housing Board Act, 1968 (Act No. 12 of 1968); I have assessed Rs. (Rupees only) as damages payable by you on account of the use and land occupation of the said premises, I hereby order you to pay the said amount of damages within ten days from the date of the service of the notice. If the said amount is not paid within the period specified above, it will be recovered as arrears of land revenue.

SCHEDULE

Competent Authority

Porvorim, Goa.

Dated:

FORM 'F'

[See rule 8 (e)]

To,

Shri/Shrimati/Kumari residing at in taluka of District.

Whereas, you are in unauthorised occupation of the premises described in the Schedule appended hereto;

And whereas, in exercise of the powers conferred on me by sub-section (2) of section 62 of the Goa Housing Board Act, 1968 (Act No. 12 of 1968); I have assessed Rs. (Rupees only) as damages payable by you to the Board on account of the use and occupation of the said premises;

And whereas, I propose to order you to pay the said damages to the Board within ten days from, 20.... .

Now, therefore, as required by the provisions of sub-section (3) of section 62 of the said Act, I hereby call upon you to tender an explanation and produce evidence, if any, and show cause within ten days from the date of service of this notice why the proposed order should not be made.

SCHEDULE

Competent Authority

Porvorim, Goa.

Dated:

FORM "G"

(See rule 14)

INDEX

1. Members of the Goa Housing Board.
2. Budget at a glance.
3. Introductory Note.
4. Abstract of Capital Account.
5. Abstract of Revenue Account.
6. Abstract of Deposits and Advances Account.
7. Capital Account — Receipt
8. Capital Account — Expenditure
9. Revenue Account — Receipt
10. Revenue Account — Expenditure
11. Deposit and Advance Account.
12. Detailed explanatory memorandum to the Budget Estimates.
13. Details of works.
14. Summary of loans and advances taken from the State Government and outstanding as on (31st March of previous year).
15. Statements showing various posts under the Board with scales of pay, special pay and allowances etc., if any.

I. Members of the Goa Housing Board.

Chairman:

Members:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.

II. Budget at a Glance

| | Accounts (actuals of previous financial year) | Revised estimates (previous year) | Budget estimates (current year) |
|-------------------------------------|---|---|---------------------------------------|
| | (1) | (2) | (3) |
| <i>Revenue Account.</i> | | | |
| Opening balance. | | | |
| Receipts. | | | |
| Expenditure. | | | |
| Surplus (+) or Deficit (-). | | | |
| <i>Capital Account.</i> | | | |
| Opening balance. | | | |
| Receipts. | | | |
| Expenditure. | | | |
| Surplus (+) or Deficit (-). | | | |
| <i>Deposit and Advance Account.</i> | | | |
| Opening balance. | | | |
| Receipts. | | | |
| Expenditure. | | | |
| Closing balance. | | | |

III. Introductory Note**IV. Abstract of Capital Account**

| Receipts | | | Expenditure | | |
|--------------|--------------------------------------|-----|--------------|---|-----|
| I. | Loans | Rs. | 1. | Loans | Rs. |
| II. | Grants | Rs. | 2. | Advances | Rs. |
| III. | Advances | Rs. | 3. | Works | Rs. |
| IV. | Sale of properties | Rs. | | A. Land acquisition & Development Scheme | Rs. |
| V. | Rental income and premia on lease | Rs. | | B. Low Income Group Housing Scheme | Rs. |
| VI. | Miscellaneous | Rs. | | C. Middle Income Group Housing Scheme | Rs. |
| VII. | Betterment Fees | Rs. | | D. Higher Income Group Housing Scheme | Rs. |
| VIII. | Ancillary services scheme fund | Rs. | | E. Slum Improvement Scheme | Rs. |
| IX. | Any other fund | Rs. | | F. Subsidised Industrial or other Housing Scheme | Rs. |
| | | | | G. Land Development Scheme | Rs. |
| | | | | H. Ancillary Services Scheme | Rs. |
| | | | | I. Other Miscellaneous Schemes | Rs. |
| | | | | J. Joint Venture Development Scheme | Rs. |
| | | | | K. Any Other Scheme(s) | Rs. |
| | | | 4. | Special tools and Plant | Rs. |
| | | | 5. | Ordinary tools and Plant | Rs. |
| | | | 6. | Suspense | Rs. |
| Total | | | Total | | |
| Rs. | | | Rs. | | |

V. Abstract of Revenue Account

| Receipts | | | Expenditure | | |
|----------|--|-----|-------------|--|-----|
| I. | Grants | Rs. | 1. | Interest | Rs. |
| II. | Advances | Rs. | 2. | Contributions to reserve & other funds | Rs. |
| III. | Supervision charges | Rs. | 3. | Advances | Rs. |
| IV. | Interest | Rs. | 4. | Establishment | Rs. |
| V. | Rental Income (interest portion) | Rs. | 5. | Investigation and Research | Rs. |
| VI. | Premia on leases (interest portion) | Rs. | 6. | Miscellaneous | Rs. |
| VII. | Miscellaneous | Rs. | 7. | Tools and Plant (ordinary) | Rs. |
| | | | 8. | Repairs and Maintenance | Rs. |
| | | | 9. | Suspense | Rs. |
| | <i>Deduct</i> | | | | |
| | Refunds | | | | |
| | Total | Rs. | | Total | Rs. |

VI. Abstract of Deposit and Advance Account

| | Receipt | Outgoing |
|---|---------|----------|
| | (1) | (2) |
| A. <i>Deposit Account.</i> | | |
| I. Provident Fund Deposits and NPS deposits. | | |
| II. Deposits of contractors and subordinates. | | |
| III. Other deposits. | | |
| B. <i>Advance Account.</i> | | |
| I. Advances bearing interest. | | |
| II. Advances not bearing interest. | | |
| C. <i>Suspense Account.</i> | | |
| Total | | |

VII. Capital Account — Receipts

| Head of Account | Accounts | Revised estimates | Budget estimates |
|---|----------|-------------------|------------------|
| (1) | (2) | (3) | (4) |
| I. <i>Loans</i> | | | |
| A. Loans from Government. | | | |
| B. Loans from Banks. | | | |
| C. Repayment of loan by Co-operative Societies and other persons. | | | |
| II. <i>Grants.</i> | | | |
| A. Grants from Government. | | | |
| B. Other grants. | | | |
| III. <i>Advances</i> | | | |
| A. Advance from Revenue Account. | | | |
| B. Refund of advance from Revenue Account. | | | |
| C. Advance from Local Bodies, etc. for Low Income Group Housing Scheme. | | | |

| | (1) | (2) | (3) | (4) |
|--------------|---|----------|-------------------|------------------|
| | D. Advance from Local Bodies, etc. for Middle Income Group Housing Scheme. | | | |
| | E. Advance from Local Bodies, etc. for Higher Income Group Housing Scheme. | | | |
| | F. Advance from Local Bodies, for Slum Improvement Scheme. | | | |
| | G. Advance from Government for Subsidised Industrial or other Housing Scheme. | | | |
| | H. Other advance from Government. | | | |
| | I. Advance from Joint Venture Development Scheme. | | | |
| IV. | <i>Sale proceeds of properties.</i> | | | |
| | A. Lands acquisition and Development Scheme. | | | |
| | B. Low Income Group Housing Scheme. | | | |
| | C. Middle Income Group Housing Scheme. | | | |
| | D. Higher Income Group Housing Scheme. | | | |
| | E. Joint Venture Development Scheme. | | | |
| | F. Other Scheme(s). | | | |
| V. | <i>Rental Income and Premia on leases.</i> | | | |
| | A. Ancilliary Services Scheme. | | | |
| | B. Low Income Group Housing Scheme. | | | |
| | C. Middle Income Group Housing Scheme. | | | |
| | D. Higher Income Group Housing Scheme. | | | |
| | E. Slum Improvement Scheme. | | | |
| | F. Other Scheme(s). | | | |
| | G. Lumpsum recovery towards excess over ceiling cost. | | | |
| | i) Low Income Group Housing Scheme. | | | |
| | ii) Middle Income Group Housing Scheme. | | | |
| | iii) Higher Income Group Housing Scheme. | | | |
| | H. Joint Venture Development Scheme. | | | |
| VI. | <i>Miscellaneous.</i> | | | |
| | A. Sale proceeds of Securities. | | | |
| | B. Miscellaneous | | | |
| VII. | <i>Betterment fees.</i> | | | |
| | A. Betterment fees. | | | |
| | B. Deduct amount credited to the schemes concerned. | | | |
| VIII. | <i>Ancilliary Services Schemes fund.</i> | | | |
| | Total — Capital Account Receipt. | | | |
| VIII. | Capital Account — Expenditure | | | |
| | Head of Account | Accounts | Revised estimates | Budget estimates |
| | (1) | (2) | (3) | (4) |
| I. | <i>Loans</i> | | | |
| | A. Repayment of loan to Government. | | | |
| | B. Repayment of loan to Banks | | | |

| | (1) | (2) | (3) | (4) |
|------|--|-----|-----|-----|
| | C. Loans to Co-operative Societies and other persons. | | | |
| II. | <i>Advances.</i> | | | |
| | A. Advance to Revenue Account. | | | |
| | B. Refund of advance to Revenue Account. | | | |
| III. | <i>Works.</i> | | | |
| | A. Land Acquisition and Development Scheme. | | | |
| | 1. Land Acquisition. | | | |
| | 2. Development. | | | |
| | B. Low Income Group Housing Scheme. | | | |
| | (i) Land Development | | | |
| | (ii) Hire purchase building. | | | |
| | (iii) Rental building. | | | |
| | C. Middle Income Group Housing Scheme. | | | |
| | (i) Land Development | | | |
| | (ii) Hire purchase building | | | |
| | (iii) Rental building | | | |
| | D. Higher Income Group Housing Scheme. | | | |
| | (i) Land Development | | | |
| | (ii) Hire purchase building. | | | |
| | (iii) Rental building. | | | |
| | E. Slum Improvement Scheme | | | |
| | (i) Open Development Plot. | | | |
| | (ii) Tenement. | | | |
| | F. Subsidised Industrial and other Housing Scheme. | | | |
| | G. Land Development Scheme. | | | |
| | H. Ancilliary Services Scheme. | | | |
| | I. Other Miscellaneous Scheme. | | | |
| | J. Slum Improvement Scheme undertaken on behalf of Local Bodies, etc. | | | |
| | K. Low Income Group Housing Scheme undertaken on behalf of Local Bodies, etc. | | | |
| | L. Middle Income Group Housing Scheme undertaken on behalf of Local Bodies, etc. | | | |
| | M. Higher Income Group Housing Scheme undertaken on behalf of Local Bodies, etc. | | | |
| | N. Joint Venture Development Scheme | | | |
| IV | <i>Special Tools Plant.</i> | | | |
| | A. Cost of purchase | | | |
| | B. Maintenance and Repairs | | | |
| | C. Deduct — Recoveries from contractors' work | | | |
| V | <i>Ordinary Tools Plant.</i> | | | |
| | A. Cost of purchase | | | |
| | B. Deduct amount transferred to Revenue Account. | | | |

| | (1) | (2) | (3) | (4) |
|----|--------------------------------------|-----|-----|-----|
| VI | <i>Suspense</i> | | | |
| | <i>Debit</i> | | | |
| | A. Stock. | | | |
| | B. Purchases. | | | |
| | C. Miscellaneous Advances | | | |
| | <i>Credit</i> | | | |
| | A. Stock. | | | |
| | B. Purchases. | | | |
| | C. Miscellaneous Advances | | | |
| | Net Debit to Suspense. | | | |
| | Total — Capital Account Expenditure. | | | |

IX. Revenue Account — Receipts

| | Head of Account | Accounts | Revised estimates | Budget estimates |
|------|--|----------|-------------------|------------------|
| | (1) | (2) | (3) | (4) |
| I. | <i>Grants</i> | | | |
| | A. Grant from Government for maintenance of Industrial and other colonies. | | | |
| | B. Grant from Government for maintenance of Government colonies. | | | |
| | C. Grant from Government for maintenance of Slum Improvement Scheme. | | | |
| | D. Other Grants from Government. | | | |
| | E. Grant from Local Bodies and others. | | | |
| II. | <i>Advances.</i> | | | |
| | A. Advance from Government. | | | |
| | B. Advance from Capital Account. | | | |
| | C. Refund of advance from Capital Account. | | | |
| III. | <i>Supervision charges</i> | | | |
| | A. Supervision charges | | | |
| | (a) Slum Improvement Scheme. | | | |
| | (b) Other Schemes | | | |
| IV. | <i>Interest.</i> | | | |
| | A. Interest on investment. | | | |
| | B. Interest on sale proceeds. | | | |
| | C. Interest on loans and advances by the Board. | | | |
| | D. Miscellaneous. | | | |
| V. | <i>Rental Income.</i> | | | |
| | A. Ancilliary Services Scheme. | | | |
| | B. Low Income Group Housing Scheme. | | | |
| | C. Middle Income Group Housing Scheme. | | | |
| | D. Higher Income Group Housing Scheme. | | | |
| | E. Slum Improvement Scheme. | | | |
| | F. Other Schemes. | | | |
| | G. Joint Venture Development Scheme. | | | |
| | H. Deduct Refunds. | | | |

| | (1) | (2) | (3) | (4) |
|---|-----|-----|-----|-----|
| I. Deduct Principal portion transferred to Capital Account. | | | | |
| VI <i>Premia of Leases.</i> | | | | |
| A. Low Income Group Housing Scheme. | | | | |
| B. Middle Income Group Housing Scheme. | | | | |
| C. Higher Income Group Housing Scheme. | | | | |
| D. Joint Venture Development Scheme. | | | | |
| E. Other Schemes. | | | | |
| F. Deduct Refunds. | | | | |
| F. Deduct Principal portion transferred to Capital Account. | | | | |
| VII <i>Miscellaneous</i> | | | | |
| A. Fees, fines and forfeitures | | | | |
| B. Sale of plans, tenders, etc. | | | | |
| C. Leave salary and pension contribution. | | | | |
| D. Recoveries of expenditure. | | | | |
| E. Lapsed deposits. | | | | |
| F. Centage charges for collection of rent in Industrial and other Housing colonies. | | | | |
| G. Miscellaneous. | | | | |
| H. <i>Deduct</i> Refunds. | | | | |
| Total — Revenue Account — Receipts | | | | |

IX. Revenue Account — Expenditure

| Head of Account | Accounts | Revised estimates | Budget estimates |
|--|----------|-------------------|------------------|
| (1) | (2) | (3) | (4) |
| I. <i>Interest</i> | | | |
| A. Interest on Loans and Advances. | | | |
| II. <i>Contributions to Reserve and other funds.</i> | | | |
| A. Contribution to pension fund. | | | |
| B. Contribution to depreciation Reserve fund | | | |
| III <i>Advances.</i> | | | |
| A. Advances to Capital Account. | | | |
| B. Refund of advance to Capital Account. | | | |
| C. Refund of advance to Government. | | | |
| IV <i>Establishment.</i> | | | |
| A. Pay of officers. | | | |
| B. Pay of Establishment. | | | |
| C. Leave salary. | | | |
| D. Cost of special staff | | | |
| E. Allowances and Honoraria. | | | |
| 1. Dearness allowance | | | |
| 2. House rent allowance | | | |
| 3. Compensatory allowance | | | |
| 4. Travelling allowance | | | |
| 5. Transport allowance | | | |

| | (1) | (2) | (3) | (4) |
|-------------------------------------|--|-----|-----|-----|
| | 6. Medical attendance | | | |
| | 7. Education allowance | | | |
| | 8. Travelling and other allowances to members | | | |
| | 9. Leave Travel allowance. | | | |
| | 10. Honorarium. | | | |
| | 11. Any other allowance. | | | |
| F. Contingencies. | | | | |
| | 1. Pay of Menials/Daily wage | | | |
| | 2. Books and periodicals | | | |
| | 3. Telephones | | | |
| | 4. Electricity and water | | | |
| | 5. Advertisement | | | |
| | 6. Clothing and uniform | | | |
| | 7. Stationery and Printing | | | |
| | 8. Rent/rates/taxes | | | |
| | 9. Postage/Telegrams/Courier | | | |
| | 10. Furniture/Fixtures | | | |
| | 11. Other items | | | |
| G. Other charges | | | | |
| | 1. Contribution to leave salary and pension | | | |
| | 2. Contribution to NPS and other benefits | | | |
| | 3. Fees to Auditor | | | |
| | 4. Law charges | | | |
| | 5. Compensation | | | |
| | 6. Expenditure on payment of pension/gratuity/NPS/other benefits | | | |
| | Less amount transferred from Pension fund | | | |
| V <i>Investigation and Research</i> | | | | |
| | A. Investigation and Survey of schemes. | | | |
| | B. Research on House building. | | | |
| | C. Deduct preliminary expenses transferred to the sanctioned scheme. | | | |
| VI <i>Miscellaneous.</i> | | | | |
| | A. Contribution to Staff Welfare and recreation | | | |
| | B. Miscellaneous grants and contributions. | | | |
| | C. Publicity expenses. | | | |
| | D. Losses and write off. | | | |
| VII <i>Tools and plant</i> | | | | |
| | A. Cost of Tools and Plant charged to Revenue Account. | | | |
| | B. Amount transferred from Capital Account. | | | |
| | C. Maintenance, Repairs and carriage. | | | |

| | (1) | (2) | (3) | (4) |
|------|--|-----|-----|-----|
| VIII | <i>Repairs and Maintenance</i> | | | |
| | A. Office buildings. | | | |
| | B. Rental buildings. | | | |
| | C. Industrial and other colonies. | | | |
| | D. Government colonies. | | | |
| | E. Slum Improvement Scheme. | | | |
| | F. Any other scheme(s). | | | |
| IX | <i>Suspense Account</i> | | | |
| | A. Water and Electricity charges recoverable from occupants. | | | |
| | B. <i>Deduct Recoveries from occupants</i> | | | |
| | Total — Revenue Account Expenditure | | | |

XI (a). Deposit and Advance Account

| Head of Account | Receipts | | | Outgoings | | |
|-----------------|---|-------------------|------------------|-------------------|-------------------|------------------|
| | Account (Actuals) | Revised estimates | Budget estimates | Account (Actuals) | Revised estimates | Budget estimates |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) |
| A | <i>Deposit Account</i> | | | | | |
| | I. Depreciation Reserve Fund. | | | | | |
| | II. Pension Fund. | | | | | |
| | III. Provident Fund deposit. | | | | | |
| | (1) Provident funds | | | | | |
| | IV. NPS and other benefit fund. | | | | | |
| | V. Deposits of contractors and other subordinates. | | | | | |
| | (1) Contractors Deposits | | | | | |
| | (2) Sums due to contractors on closed accounts | | | | | |
| | (3) Security deposits of subordinates | | | | | |
| | VI. Other deposits | | | | | |
| | (1) Housing deposits | | | | | |
| | (2) Deposit for conveyance of sale deed | | | | | |
| | (3) Rental deposit | | | | | |
| | (4) Rent collected in Industrial and other colonies | | | | | |
| | (5) Miscellaneous deposit | | | | | |
| B | <i>Advance Account</i> | | | | | |
| | I. Advance bearing interest. | | | | | |
| | (1) Advance for purchase of motor vehicles | | | | | |
| | (2) Loan to Board Employees to meet deposits and excess over ceiling cost | | | | | |
| | (3) Loan to Board Employees for housing. | | | | | |
| | (4) Any other advance(s). | | | | | |

| | (1) | (2) | (3) | (4) | (5) | (6) | (7) |
|--|-----|-----|-----|-----|-----|--------------|-----|
| II. Advance not bearing interest. | | | | | | | |
| (1) Advance of pay on transfer | | | | | | | |
| (2) Advance of T. A. on transfer | | | | | | | |
| (3) Festival advance | | | | | | | |
| (4) Permanent Advance | | | | | | | |
| (5) Other Advance | | | | | | | |
| C <i>Suspense Account</i> | | | | | | | |
| (1) Unclassified Suspense | | | | | | | |
| XI(b). Investment Account | | | | | | | |
| 1. <i>Depreciation Reserve Fund</i> | | | | | | | Rs. |
| a) Opening balance | | | | | | | |
| b) <i>Add</i> investments during the year | | | | | | | |
| c) <i>Deduct</i> amount realised on sale of investment | | | | | | | |
| d) <i>Add</i> Cash balance. | | | | | | | |
| | | | | | | <i>Total</i> | |
| 2. <i>Pension Fund</i> | | | | | | | Rs. |
| a) Opening balance | | | | | | | |
| b) <i>Add</i> investments during the year | | | | | | | |
| c) <i>Deduct</i> amount realised on sale of investment | | | | | | | |
| d) <i>Add</i> Cash balance | | | | | | | |
| | | | | | | <i>Total</i> | |
| 3. <i>Provident Fund</i> | | | | | | | Rs. |
| a) Opening balance | | | | | | | |
| b) <i>Add</i> amount invested during the year | | | | | | | |
| c) <i>Deduct</i> amount realised on sale of investment | | | | | | | |
| d) <i>Add</i> Cash balance | | | | | | | |
| | | | | | | <i>Total</i> | |
| 4. <i>NPS and other benefits Fund</i> | | | | | | | Rs. |
| a) Opening balance | | | | | | | |
| b) <i>Add</i> amount invested during the year | | | | | | | |
| c) <i>Deduct</i> amount realised on sale of investment | | | | | | | |
| d) <i>Add</i> Cash balance | | | | | | | |
| | | | | | | <i>Total</i> | |
| 5. <i>Any other Fund</i> | | | | | | | Rs. |
| a) Opening balance | | | | | | | |
| b) <i>Add</i> amount invested during the year | | | | | | | |
| c) <i>Deduct</i> amount realised on sale of investment | | | | | | | |
| d) <i>Add</i> Cash balance | | | | | | | |
| | | | | | | <i>Total</i> | |
| 6. <i>Cash balance</i> | | | | | | | Rs. |
| a) Opening balance | | | | | | | |
| b) <i>Add</i> amount invested during year | | | | | | | |
| c) <i>Deduct</i> amount realised on sale of investment | | | | | | | |
| d) <i>Add</i> Cash balance | | | | | | | |
| | | | | | | <i>Total</i> | |

XII. Detailed explanatory memorandum to the Budget Estimates.**XIII. Details of Works**

| Description of works | Amount of Estimate | Expenditure to end of (previous year) | Revised Budget Estimate (current year) | Budget Estimate (next year) |
|----------------------|--------------------|---------------------------------------|--|-----------------------------|
| (1) | (2) | (3) | (4) | (5) |

XIV. Summary of loans and advances taken from the Government and outstanding on 31st March,

| A. LOANS | | | | |
|-----------------------------------|-----------------------------|----------------------------|-------------|---|
| Serial No. and name of the scheme | No. and date of Govt. order | Date of drawal of the loan | Loan amount | Outstanding balance on 31 st March |
| (1) | (2) | (3) | (4) | (5) |

| B. ADVANCES | | | | |
|-----------------------------------|-----------------------------|----------------------------|-------------|---|
| Serial No. and name of the scheme | No. and date of Govt. order | Date of drawal of the loan | Loan amount | Outstanding balance on 31 st March |
| (1) | (2) | (3) | (4) | (5) |

Note: Scheme wise details will be indicated according to the budgetary classification.

XV(a). Statement showing various posts under the Board with scales of pay

| Serial No. and category of post(s) | Scale of pay | No. of posts sanctioned | No. of posts filled up | No. of posts kept in abeyance |
|------------------------------------|--------------|-------------------------|------------------------|-------------------------------|
| (1) | (2) | (3) | (4) | (5) |
| Board's Secretariat | | | | |
| Administrative Branch | | | | |
| Engineering Branch | | | | |
| Accounts Branch | | | | |

XV(b). Statement showing special pay attached to various posts

| Serial No. and category of post | Special Pay/allowance |
|---------------------------------|-----------------------|
|---------------------------------|-----------------------|

XV(c). Statement showing conveyance allowance attached to the various posts

| Serial No. and category of post | Conveyance Allowance |
|---------------------------------|----------------------|
|---------------------------------|----------------------|

FORM 'H'

(See rule 15)

Capital Account for the year 20... - 20...

| Debits | Expenditure upto 31 st March, 20... | Expenditure during the year | Sales or write off during the year | Total expenditure upto end of 31 st March. 20 ... | Credits | Amount received upto 31 st March 20... | Amount received during the year | Amount re-paid during the year | Total net receipt upto 31 st March 20... |
|--|---|--------------------------------|---------------------------------------|--|---|---|------------------------------------|-----------------------------------|---|
| (1) | (2) | (3) | (4) | (5) | (1) | (2) | (3) | (4) | (5) |
| I. Expenditure on capital works | | | | | 1. Loans borrowed from Government | | | | |
| | | | | | 2. Loans borrowed from other Institution | | | | |
| | | | | | (i) ... | | | | |
| | | | | | (ii) ... | | | | |
| | | | | | | | | | |
| A. Land acquisition and development | | | | | 3. Subsidy from Government | | | | |
| B. L. I. G. H. Scheme | | | | | 4. Advance received from Government not bearing interest | | | | |
| C. M. I. G. H. Scheme | | | | | 5. Capital Surplus | | | | |
| D. H. I. G. H. Scheme | | | | | (a) Net profit on sale of properties / Government securities | | | | |
| E. Joint Venture Development Scheme | | | | | (b) Lapsed deposit purchase items, profit on stock etc. | | | | |
| F. Slum Improvement Scheme | | | | | 6. Receipt at Occupants of Sale Tenements/Plots | | | | |
| G. Housing of Industrial and other workers | | | | | | | | | |
| I. Other Scheme (s) | | | | | | | | | |
| II. Interest Capitalised | | | | | | | | | |
| III. Establishment capitalised | | | | | | | | | |
| IV. Tools and Plant | | | | | | | | | |

| (1) | (2) | (3) | (4) | (5) | (1) | (2) | (3) | (4) | (5) |
|----------------------|-----|-----|-----|-----|--------------|-----|-----|-----|-----|
| V. Any other schemes | | | | | | | | | |
| (i) ... | | | | | | | | | |
| (ii) ... | | | | | | | | | |
| | | | | | | | | | |
| Total | | | | | Total | | | | |

Revenue Account for the year 20... - 20...

| To | Rs. | Rs. | Rs. | By | Rs. | Rs. | Rs. |
|---|-----|-----|-----|--|-----|-----|-----|
| A. Properties. | | | | A. Rent of properties and service charges | | | |
| (i) Repairs and maintenance | | | | Add: Arrears of rent and service charges | | | |
| (a) Current repairs | | | | B. Subsidy due from Government | | | |
| (b) Special repairs | | | | C. Centage charges on deposit contribution works | | | |
| (ii) Municipal taxes, rent and taxes | | | | D. Management charges | | | |
| (iii) Ground rent | | | | E. Miscellaneous receipts | | | |
| (iv) Miscellaneous | | | | (i) Fines and forfeitures | | | |
| B. Establishment and other charges | | | | (ii) Sale of produce | | | |
| Less: Recoveries of Expenditure | | | | (iii) Other receipts | | | |
| | | | | (iv) Sale of tender forms; etc. | | | |
| | | | | (v) Sale Adjustments. | | | |
| Less: Establishment charges capitalised | | | | F. Revenue Deficit. | | | |
| C. Provision for depreciation and other Reserve funds | | | | | | | |
| (i) Depreciation Reserve fund | | | | | | | |
| (ii) Pension fund | | | | | | | |
| (iii) Interest on Reserve funds | | | | | | | |
| (iv) Reserve for Doubtful Debts | | | | | | | |
| D. Redemption of loans | | | | | | | |
| E. Special charges | | | | | | | |
| (i) Insurance | | | | | | | |
| (ii) Bad debts written off | | | | | | | |

| To | Rs. | Rs. | Rs. | By | Rs. | Rs. | Rs. |
|---|-----|-----|-----|----|-----|-----|-----|
| (iii) Leave salary and pension contribution | | | | | | | |
| F. Interest paid on Government loans | | | | | | | |
| Add: interest payable upto 31 st March 20... | | | | | | | |
| Less : - Interest Capitalised | | | | | | | |
| G. Revenue surplus | | | | | | | |
| Total | | | | | | | |

Net Revenue Account for the year 19... - 19...

| To | Rs. | By | Rs. |
|---|-----|--|-----|
| A. Balance brought forward from Revenue Account | | A. Balance brought forward from Revenue Account | |
| B. Balance carried over to balance sheet | | B. Interest on money at deposit received during the year | |
| | | Add: accrued as on 31 st March 20 ... | |
| | | Less: accrued as on 31 st March 20 | |
| Total | | Total | |

Depreciation Reserve Account for the year 20... - 20...

| To | Rs. | By | Rs. |
|---|-----|---|-----|
| A. Expenditure debited to the Reserve (withdrawal in respect of buildings sold or demolished) | | A. Balance brought forward from last year's account | |
| B. Balance carried over to Balance Sheet | | B. Amount brought forward from Revenue Account | |
| Total | | Total | |

Pension Fund Account for the year 20... - 20...

| To | Rs. | By | Rs. |
|--|-----|---|-----|
| A. Expenditure debited to the fund(s) on account of pension, NPS, retirement benefits and other benefits | | A. Balance brought forward from last year's account | |
| B. Balance carried over to Balance Sheet | | B. Amount brought forward from Revenue Account. | |
| | | C. Interest provided on Pension Fund. | |
| Total | | Total | |

Balance sheet as on 31st March 20...

| Liabilities | Rs. | Assets | Rs. |
|--|-----|--|-----|
| A. Capital Account | | A. Capital Account | |
| Amount received as per Capital Account | | Amount expended as per Capital Account | |
| B. Sundry creditors | | B. Sundry debtors | |
| (a) Hire purchase scheme | | Government of Goa on account of | |
| (i) balance as per last balance sheet | | (a) Subsidy | |

| Liabilities | Rs. | Assets | Rs. |
|---|-----|---|-----|
| (ii) amount received during the year | | as per last balance sheet | |
| <i>Less:</i> expenditure during the year | | <i>Add:</i> due for the year as per Revenue Account | |
| (b) Other deposit contribution works | | <i>Less:</i> amount received during the year | |
| (i) balance as per last balance sheet | | (b) Sale price of developed plots | |
| (ii) amount received during the year | | (c) Sale price of tenements | |
| <i>Less:</i> expenditure during the year | | (d) Dues recoverable from Hire Purchase | |
| (c) Deposits from tenants | | (e) Deposit Work | |
| (i) balance as per last balance sheet | | <i>C. Tenants on account of</i> | |
| (ii) amount received during the year | | (i) Rents | |
| <i>Less:</i> amount repaid during the year | | (ii) Electricity/water | |
| (d) Deposits from contractors, etc. | | (iii) Cost of suits | |
| (i) balance as per last balance sheet | | (iv) Other items | |
| (ii) amount received during the year | | <i>Less:</i> provision for bad debts as per last balance sheet | |
| <i>Less:</i> amount repaid during the year | | <i>Add:</i> amount written off now realised during the year | |
| (e) Management of leave salary contribution Government Account | | <i>Less:</i> bad debts written off now realised during the year | |
| (i) balance as per last balance sheet | | <i>D. Officers of the Board on account of</i> | |
| (ii) amount received during the year | | (i) permanent advance | |
| <i>less:</i> expenditure during the year | | (ii) advance to staff | |
| (f) Management of Pension contribution Government Account | | (iii) outstanding Salary | |
| (g) Rental Dues payable to Government | | <i>E. Banks for interest accrued as per net Revenue Account</i> | |
| (h) Creditors | | <i>F. Loans to participants of</i> | |
| <i>C. Depreciation Reserve Fund Account</i> | | (i) L. I. G. H. S. | |
| <i>D. Pension Fund Account</i> | | (ii) M. I. G. H. S. | |
| <i>E. NPS and other benefit Fund Account</i> | | (iii) H. I. G. H. S. | |
| <i>F. Loan redemption account</i> | | (iv) Co-operative Societies. | |
| (a) For Slum Improvement Scheme loans as per last balance sheet | | (v) Joint Venture Development Scheme | |
| <i>add</i> for the year | | (vi) Any other scheme | |
| (b) For L. I. G. H. S. loans as per | | <i>G. Investment in Government loans</i> | |

| Liabilities | Rs. | Assets | Rs. |
|---|-----|---|-----|
| last balance sheet | | | |
| add for the year | | <i>H. Cash with Bank on deposits</i> | |
| (c) For M. I. G. H. S. loans as per last balance sheet. | | <i>I. Cash with bank in current account</i> | |
| add for the year | | <i>J. Cash in Hand</i> | |
| | | <i>K. TDS Receivable</i> | |
| | | <i>L. GST - ITC</i> | |
| (d) For H. I. G. H. S. loans as per last balance sheet. | | | |
| add for the year | | | |
| (e) For Joint Venture Development Scheme loans as per last balance sheet. | | | |
| add for the year | | | |
| (f) For any other loans as per last balance sheet. | | | |
| add for the year | | | |
| <i>G. Ad-hoc provision on account of land revenue payable for Government lands.</i> | | | |
| As per last balance sheet. | | | |
| Add for the year | | | |
| <i>H. Provision for unliquidated liabilities</i> | | | |
| (i) Electricity | | | |
| (ii) Water charges | | | |
| (iii) | | | |
| <i>I. Revenue surplus as per last balance sheet</i> | | | |
| add: as per net revenue account | | | |
| J. TDS payable. | | | |
| K. GST payable. | | | |
| L. Intending purchasers under any other Capital funding scheme. | | | |
| M. Earnest Money Deposit. | | | |
| N. Interest on Loan. | | | |
| O. Provident Fund Account. | | | |
| Total | | Total | |

By order and in the name of the Governor of Goa.

Michael M. D'Souza, IAS & Additional Secretary (Housing).

Porvorim, 15th March, 2022.

Notification

GHB/ADM/1805/2022

In exercise of the powers conferred by section 129 read with sections 13 and 15 of the Goa Housing Board Act, 1968 (Act No. 12 of 1968) (hereinafter referred to as the "said Act") and all other powers enabling it in this behalf and in supersession of the Goa, Daman and Diu Housing Board Cadre, Recruitment of Staff, Functions, Powers and Sphere of Duties of Officers and other Employees Regulations, 1974, except as respects things done or omitted to be done before such supersession, the Goa Housing Board, with the prior approval of the Government, hereby makes the following Regulations, namely:—

1. *Short title and commencement.*— (1) These Regulations may be called the Goa Housing Board Cadre, Recruitment of Staff, Functions, Powers and Sphere of Duties of Officers and other Employees Regulations, 2021.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. *Definition.*— In these Regulations, unless the context otherwise requires,—

(a) "Act" means the Goa Housing Board Act, 1968 (Act No. 12 of 1968).

(b) "Board" means the Goa Housing Board constituted under the Act.

(c) "rules" means rules framed under the Act or under any other law in force.

3. *Duties and responsibilities of the Secretary-cum-Managing Director of the Board.*— (1) The Secretary-cum-Managing Director of the Board shall perform the following duties and responsibilities, namely:—

The Secretary-cum-Managing Director of the Board shall,—

(i) function as the Chief Executive of the Board;

(ii) exercise proper control and superintendence over the functions of employees of the Board;

(iii) be the appointing and disciplinary authority of the staff of the Board;

(iv) exercise the powers of Head of the Department in relation to his duties under the Board and the provisions of the Goa Delegation of Financial Powers Rules, 2008, Fundamental Rules and Supplementary Rules, General Financial Rules, 2017; Goa Receipt and Payment Rules, 1997 and all other such rules, regulations and orders in force in the State of Goa from time to time, shall be applicable for exercise of his said powers.

(v) represent the Board in all matters before the Government and/or other agencies;

(vi) deal with service matters of various employees of the Board;

(vii) initiate action for convening the meetings of the Board and its Committees and shall maintain the records of the meetings and initiate follow up action on various points;

(viii) be responsible to prepare and place before the Board the Annual Administration Report as required under section 123 of the said Act;

(ix) deal with all matters relating to registration, allotment and sale of plots and tenements;

(x) be responsible to lease and allot the buildings of the Board;

(xi) attend to all legal cases on behalf of the Board;

(xii) be responsible for the safe custody of the office seal and other valuable documents of the Board, etc.; and

(xiii) perform such duties as provided for in the said Act.

4. *The duties and responsibilities of the Housing Engineer.*—

The Housing Engineer shall,—

(i) function as Branch Officer of the Engineering Branch and shall exercise proper control and supervision over the

staff members working in the Engineering Branch and ensure optimum utilization of the available manpower;

(ii) exercise the powers similar to that of the Superintending Engineer of the Public Works Department (PWD) of the Government of Goa, so far as the technical powers to be exercised by him including granting technical sanctions in relation to the work of the Board;

(iii) tender technical opinion on various technical matters as and when required by the Secretary-cum-Managing Director/Chairman/Board, as the case may be;

(iv) inspect all works of the Board under implementation and ensure that the system of work followed is efficient and economical and that all rules, regulations, instructions, contractual obligations, etc.; are properly observed while implementing various works and shall periodically report to the Secretary-cum-Managing Director about the progress of various housing activities under implementation of the Board;

(v) perform any other functions as may be assigned to him by his superiors; and

(vi) perform such duties as provided for in the said Act.

5. The duties and responsibilities of the Chief Accounts Officer.—

The Chief Accounts Officer shall,—

(i) function as Branch Officer of the Accounts Branch and shall exercise proper control and supervision over the staff members working in the Accounts Branch;

(ii) be responsible for the proper maintenance of various books of accounts as required under the provisions of the Act and the rules framed thereunder and all other rules applicable in the State of Goa and shall be responsible for all other matters connected with the financial aspect of the Board;

(iii) ensure proper scrutiny of all proposals involving financial implications;

(iv) be responsible for the preparation of the Annual Budget of the Board and shall also carry out the periodical monitoring of the Budget and report findings to the Board;

(v) maintain the central record of stores and all other movable and immovable property of the Board;

(vi) deal with such other matters as may be assigned to him by superiors; and

(vii) perform such duties as provided for in the said Act.

6. The duties and responsibilities of the Assistant Secretary.—

The Assistant Secretary shall,—

(i) be the liaison officer of the Board, and interact with various Departments and Authorities in the Government, in respect of the matters of the Board;

(ii) scrutinize all proposals submitted by the different branches in the Board, before they are submitted for the perusal of the Secretary-cum-Managing Director, the Chairman or the Board, as the case may be, and exercise proper control and superintendence over such functions;

(iii) exercise the powers of Head of the Office as may be delegated to him by the Board from time to time;

(vi) along with the Secretary-cum-Managing Director, represent in all matters before the Government and/or other agencies;

(v) with the prior consent and approval of the Board, assist in taking action for maintaining the records of the meetings of the Board and also follow up action on various points;

(vi) assist the Secretary-cum-Managing Director in preparation of the Annual Administration Report as required under section 123 of the said Act; and

(vii) perform such duties as provided for in the said Act and rules made thereunder, and as assigned by the Secretary-cum-Managing Director and Chairman of the Board.

7. Duties and responsibilities of other employees of the Board.—

(1) The duties and responsibilities of the other employees of the Board shall be such as may be assigned by the respective Branch Officers from time to time, with the prior approval of the Secretary-cum-Managing Director of the Board.

8. Accounts of the Board.— (1) The Accounts of the Board, shall be maintained in commercial form as provided in the rules framed under the Act, by adopting such procedures as may be specified under the relevant Accounts Code as in force, and those that may have been adopted and used by the Government of Goa from time to time.

(2) The Secretary-cum-Managing Director shall exercise the powers of the Head of the Department under the relevant rules/code relating to the Accounts of the Board.

(3) The Board shall follow all such rules as made applicable by the State of Goa.

9. Works of the Board.— (1) In matters related to the execution of civil works and all other such related works, the Board shall as far as possible adopt the procedures laid down in the Central Public Works Department (CPWD) Manual/Code as adopted by the Government of Goa and the Schedule of Rates (GSR) followed by the Departments of the Government of Goa for various works including electrical works.

(2) The powers which are exercised by the Chief Engineer, Public Works Department of the Government of Goa shall vest in the Technical Committee of the Board.

10. Service conditions of the employees of the Board.—

(1) Wherever the Board has not specifically specified the service conditions of the employees of the Board shall be the same as are applicable to the equivalent rank and category of the employees in the Government of Goa.

(2) The Board shall follow the rules/regulations/instructions, etc. in force and applicable to the employees of the

Government relating to the service conditions, including those related to disciplinary action and departmental proceedings subject to the modification that the powers vested with the Government in those rules/regulations/instructions, etc.; shall vest with the Board.

(3) The Secretary-cum-Managing Director shall exercise the powers of the Head of the Department.

(4) The number of posts, classification of the said posts and the scales of pay attached thereto shall be as specified in columns 2 to 4 of the Schedule II. The allowances including remuneration, honorarium etc., shall also be applicable at the same rates as admissible to the employees of the Government of Goa under the relevant rules/regulations/instructions in force from time to time.

11. Pension, Gratuity and Provident Fund of the employees of the Board.— (1) For the purpose of pension, gratuity and maintenance of provident fund for the employees of the Board appointed before 05th day of August, 2005 the Board shall follow such rules as are applicable to the employees of the Government of Goa.

(2) The Board shall maintain a separate account in the name of 'Goa Housing Board Employees General Provident Fund Account' with a Nationalised Bank and all transactions of this account shall be maintained therefrom and the provisions of the General Provident Fund (Civil Service) Rules, 1960, as adopted by the Government of Goa shall be applicable.

(3) The Board shall follow a proper Fund Management System and decide where the pension funds are to be invested and maintained.

(4) The Board shall, in respect of the employees appointed on or after the 05th day of August, 2005; register them under the National Pension System (NPS), through National Securities Depository Limited (NSDL) and adhere to the rules/regulations/instructions/guidelines etc. issued by the Government of Goa in this respect, from time to time. The Board shall make appropriate

contribution to the NPS account of such employees, on monthly basis as per the rates notified by the Government of Goa from time to time, and deposit the same with NSDL.

(5) The Board shall, in respect of the employees of the Board appointed on or after the 05th day of August, 2005; make contribution towards the gratuity, so as to create a sufficient corpus of fund from which the payments shall be made, as and when due, to such employees of the Board. The Board shall follow a proper Fund Management System and decide where the gratuity funds are to be invested and maintained.

12. *The Organisational set up and the staffing pattern of the Board.*— The organizational set up and the staffing pattern of the Board shall be as specified in Schedule-I hereto.

13. *Method of recruitment, classification and the scale of pay etc. of various posts in the Board.*— (1) The method of recruitment, age limit, and other qualifications, pay scale, etc. of the various posts in the Board shall be as specified in Schedule-II hereto.

(2) The appointment of Secretary-cum-Managing Director, Housing Engineer and Chief Accounts Officer of the Board shall be made by the Government and the appointment of remaining other employees of the Board shall be made by the Board.

(3) The appointment to the post of Assistant Secretary shall be made by the Board with prior approval of the Government.

(4) All appointments shall be made by the Departmental Selection Committee from amongst the eligible officers as per Schedule II hereto.

(5) The post of Assistant Secretary shall be a tenure post for a fixed term of three years and the appointee concerned shall be eligible for re-appointment for another term of three years. During the tenure of appointment, the appointee concerned if already holding another post in the Board may at his discretion hold lien on his substantive post

which he held prior to being appointed to the post of Assistant Secretary:

Provided that, the Board may with the prior approval of the Government, terminate the appointment of the Assistant Secretary if it deems fit to do so.

(6) The composition of Departmental Selection Committee and the Departmental Promotion Committee for the various posts in the cadre shall be as follows, namely:—

(a) Chairman Chairman of the Board and in his absence Secretary-cum-Managing Director of the Board.

(b) Member Secretary-cum-Managing Director of the Board.

(c) Member Housing Engineer of the Board.

(7) Any Officer of the Board may be invited during selection to the post as subject expert.

(8) While filling up the posts reserved for Scheduled Castes, Scheduled Tribes and Other Backward Classes the Officer from the respective reserved category who has been appointed on the panel by the Government of Goa for Departmental Selection Committee/ Departmental Promotion Committee shall also be invited to be part of the said Committee.

(9) The Secretary, Department of Sainik Welfare, Panaji, shall be appointed as Member of Departmental Selection Committee/ Departmental Promotion Committee for selection of the posts reserved for Ex-Serviceman.

(10) Where the Secretary-cum-Managing Director chairs the Committee concerned, he may appoint any officer holding post classified as Group 'A' from the Board to be a Member of the Committee.

(11) The Government may appoint any Member of its choice on the Committee as expert/specialist whenever such need arises.

(12) No person who has entered into or contracted a marriage with a person having a spouse living or who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the service:

Provided that the Board may, after consulting the Government; if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this condition of appointment.

(13) Where the Board is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing, relax any of the conditions of appointment with respect to any class or category of person:

Provided that, no such relaxation shall be granted by the Board without obtaining prior approval of the Government.

(14) Nothing shall affect reservation, relaxation of age limit and other concessions required to be provided for Scheduled Caste, Scheduled Tribes, Other Backwards Classes, Ex-Servicemen and other special categories of persons in accordance with orders issued by Government of Goa from time to time in that regard.

14. *Power to issue orders, etc.*— The Board may issue, general or special order, with prior approval of the Government for proper implementation of these Regulations.

By Order and in the name of the
Goa Housing Board

Place: Alto Porvorim – Goa.

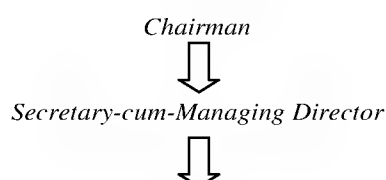
Nikhil U. Desai, IAS

Date: 14th March, 2022.

Secretary-cum-Managing Director

SCHEDULE - I

Organisational set up and the staffing pattern of the Goa Housing Board



| Administrative Branch | Engineering Branch | Accounts Branch |
|--|--|--|
| Assistant Secretary (1) <i>Branch Officer</i> | <i>Housing Engineer</i> (1) <i>Branch Officer</i> | <i>Chief Accounts Officer</i> (1) <i>Branch Officer</i> |
| Office Superintendent (1) | Architect Planner (1) | Assistant Accounts Officer (1) |
| Head Clerk/Estate Manager (2) | Executive Engineer (Civil) (1) | Accountant (3) |
| Upper Division Clerk (4) | Assistant Engineer (Civil) (9) | Upper Division Clerk (2) |
| Lower Division Clerk (4) | Assistant Architect (1) | Lower Division Clerk (2) |
| Junior Stenographer (1) | Junior Engineer (Civil) (9) | Multi Tasking Staff (2) |
| Multi Tasking Staff (7) | Draughtsman (1) | |
| | Upper Division Clerk (2) | |
| | Lower Division Clerk (3) | |
| | Multi Tasking Staff (7) | |

SCHEDULE – II

| Serial No. | Name/ designation of the post. | Number of posts. | Classifi- cation | Level in the Pay Matrix. | Whether Selection post or Non- selection post? | Age limit for direct recruits. | Educational and other qualifications required for direct recruits. | Whether age & Educational Qualifications prescribed for the direct recruits will apply in the case of promotes? | Period of probation if any. | Method of recruitment whether by direct recruitment or by promotion or by deputation/ transfer/ contract and percentage of vacancies to be filled by various methods. | In case of recruitment by promotion/ deputation/transfer, grades from which promotion/ deputation/transfer is to be made. | If a D.P.C / D.S.C. exist, what is its composition? |
|------------|--|---------------------|--------------------------|--------------------------------|---|--------------------------------------|---|--|-----------------------------------|---|--|--|
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) | (10) | (11) | (12) | |
| 1. | Secretary- -cum – Managing Director (Statutory post). | 01 (2021) | Group 'A' Gazetted | Level-12 | N.A | N. A. | N.A | N. A. | N.A. | By transfer on deputation. | Transfer on deputation: Suitable Senior Scale Officers of Goa Civil Service on regular basis under Government of Goa. (Period of deputation shall ordinarily not exceed 3 years). | N.A |
| 2. | Assistant Secretary | 01 (2021) | Group 'A' Gazetted | Level-10 | Selection | N.A. | N.A. | N.A. | N.A. | By selection failing which by transfer of or deputation. | Selection: Assistant Engineer/Office Superintendent with 5 years of service in the grade after regular appointment. Transfer on deputation: Suitable officers holding analogous post under the Government of Goa. (Period of deputation not | Yes, as laid down by these Regulations. |

| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) | (10) | (11) | (12) |
|-----|---|-----------|---------|-----------|------|------|------|----------|---|--|---|
| 3. | Office Superintendent 01 (2021) (Subject to variation dependent on work load) | Group 'B' | Level-7 | Selection | N.A. | N.A. | N.A. | 2 years. | By promotion failing which by transfer on deputation. | Promotion: Head Clerks/ Estate Managers with 3 years regular service in the grade. <i>Transfer on deputation:</i> Suitable Officials holding analogous posts on regular basis under Government of Goa. (Period of deputation shall ordinarily not exceed 3 years. | Yes, as laid down by these Regulations. |
| 4. | Head Clerk/ Estate Manager 02 (2021) (Subject to variation dependent on work load) | Group 'C' | Level-6 | Selection | N.A. | N.A. | N.A. | 2 years. | By promotion failing which by transfer on deputation. | Promotion: (i) 75% from UDC with 3 years regular service in the grade. (ii) 25% from Junior Stenographer with 3 years regular service in grade <i>Transfer on deputation:</i> Suitable Officials holding analogous post on regular basis under Government of Goa. (Period of deputation shall ordinarily not | Yes, as laid down by these Regulations. |

| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) | (10) | (11) | (12) |
|-----|--|-----------|---------|-----------|--|--|------|----------|--|---|---|
| 5. | Upper Division Clerk 08 (2021) (Subject to variation dependent on work load) | Group 'C' | Level-4 | Selection | Not exceeding 45 years (Relaxable for the employees of Goa Housing Board up to 5 years). | <p>Essential: (1) Higher Secondary School Certificate or All India Council for Technical Education approved Diploma awarded by a recognized State Board of Technical Education or equivalent qualification from a recognized Institution.</p> <p>(2) Knowledge of Konkani.</p> <p>Desirable: Knowledge of Marathi.</p> | N.A. | 2 years. | By promotion failing which by direct recruitment and failing both by transfer on deputation. | <p>Promotion: Lower Division Clerk with 3 years regular service in the grade.</p> <p>Transfer on deputation: Suitable Officials holding analogous posts on regular basis under Government of Goa. (Period of deputation shall ordinarily not exceed 3 years.)</p> | Yes, as laid down by these Regulations. |
| 6. | Junior Steno-grapher 01 (2021) (Subject to variation dependent on work load) | Group 'C' | Level-4 | Selection | Not exceeding 45 years (Relaxable for the employees of Goa Housing Board up to 5 years). | <p>Essential: (1) Higher Secondary School Certificate or All India Council for Technical Education approved Diploma awarded by a recognized State Board of Technical Education or equivalent qualification from a recognized Institution.</p> | N.A. | 2 years. | By direct recruitment | N.A. | Yes, as laid down by these Regulations. |

| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) | (10) | (11) | (12) |
|-----|--------------------------------------|---|---------|-----------|--|--|---|----------|---|---|---|
| 7. | Lower Division Clerk/ Rent Collector | 09 (2021) (Subject to variation dependent on work load) | Level-2 | Selection | Not exceeding 45 years (Relaxable for the employees of Goa Housing Board up to 5 years). | <p>(2) Speed of 100 words per minute in Short Hand and 35 words per minute in Typewriting</p> <p>(3) Minimum three months certificate course in Computers</p> <p>(4) Knowledge of Konkani</p> <p><i>Desirable:</i> Knowledge of Marathi.</p> | Age: No Qualifications: To the extent as specified in column No. 11 | 2 years. | <p><i>Promotion:</i> 13% by promotion from Group 'C' employees, failing which by direct recruitment.</p> <p><i>Direct Recruitment:</i> 87% by direct recruitment.</p> | <p><i>Promotion:</i> Group 'C' employees of the Board.</p> <p><i>Note - 1:</i> All feeder category employees specified for promotion must fulfill following conditions to become eligible for promotion:</p> <p>(i) Passed Secondary School Certificate examination or equivalent from a recognized Board/Institution.</p> <p>(ii) Typing speed of 30 words per minute in English.</p> <p>(iii) Three years regular/continuous service, as the case may be, in the grade.</p> | Yes, as laid down by these Regulations. |

| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) | (10) | (11) | (12) |
|--------------------------------------|--|--------------------|----------|-----------|------------------------|--|------|----------|--|---|---|
| | | | | | | English. (3) Knowledge of Konkani. <i>Desirable:</i> Knowledge of Marathi. | | | | Note - 2. The entry level pay scale of all the feeder category employees for promotion must be lower than the entry level pay scale of Lower Division Clerk | |
| 8. Multi Tasking Staff | 16 (2020) (Subject to variation dependent on work load) | Group 'C' | Level-1 | Selection | Not exceeding 45 years | <i>Essential:</i> (1) Passed Secondary School Certificate Examination from a recognized Board/ Institution. OR Passed course conducted by Industrial Training Institute or equivalent qualification, in relevant trade, from a recognized Institution. <i>(2) Knowledge of Konkani.</i> <i>Desirable:</i> Knowledge of Marathi. | N.A. | 2 years. | By direct recruitment | N.A. | Yes, as laid down by these Regulations. |
| 9. Housing Engineer (Statutory post) | 01 (2021) | Group 'A' Gazetted | Level-12 | Selection | N.A. | N.A. | N.A. | 2 years. | By promotion failing which by transfer on deputation | <i>Promotion:</i> Executive Engineer (Civil) with 5 years regular service in the grade. <i>Transfer on deputation:</i> Suitable Officers | Yes, as laid down by these Regulations. |

| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) | (10) | (11) | (12) |
|--------------------------------|---|-----------|----------|-----------|--|---|---|---|--|--|---|
| 10. Executive Engineer (Civil) | 01 (2021) (Subject to variation dependent on work load) | Group 'A' | Level-11 | Selection | Not exceeding 45 years (Relaxable for the employees of Goa Housing Board up to 5 years). | Essential: (1) Degree in Civil Engineering from a recognised University or equivalent. (2) 5 years experience in construction and maintenance in Civil Engineering Works. (3) Knowledge of Konkani. Desirable: Knowledge of Marathi. | Age: No Qualifications: To the extent as specified in column No. 11 | 2 years for promoted officers and 1 Year for direct recruits. | By promotion failing which by transfer on deputation and failing both by direct recruitment. | <p>under the Government of Goa holding analogous posts on regular basis (Period of deputation shall not ordinarily exceed 3 years.)</p> <p>Promotion: Assistant Engineer (Civil) possessing Degree in Civil Engineering from a recognised University or equivalent with 8 years regular service in the grade OR Assistant Engineer (Civil) possessing Diploma in Civil Engineering from a recognised State Board or equivalent with 12 years regular service in the grade. Transfer on deputation: Suitable Officers under the Government of Goa holding analogous posts on regular basis. (Period of deputation shall</p> | Yes, as laid down by these Regulations. |

| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) | (10) | (11) | (12) |
|--------------------------------|---|-----------|----------|-----------|--|--|---|----------|--|---|---|
| 11. Architect Planner | 01 (2021) (Subject to variation dependent on work load) | Group 'A' | Level-11 | Selection | Not exceeding 45 years (Relaxable for the employees of Goa Housing Board up to 5 years). | <p>Essential:</p> <p>(1) Degree in Architecture from recognised University or equivalent.</p> <p>(2) Knowledge of Konkani</p> <p>Desirable:</p> <p>(1) Diploma in Town Planning with specialization in Housing & Community Planning.</p> <p>(2) 5 years professional experience in Planning and Architecture.</p> <p>(3) Knowledge of Marathi.</p> | Age: No Qualifications: To the extent as specified in column No. 11 | 2 years. | By promotion failing which by transfer of deputation and failing both by direct recruitment. | <p>Promotion:</p> <p>Assistant Architect with 8 years regular service in the grade.</p> <p>Transfer on deputation:</p> <p>Suitable Officer holding analogous post under Government of Goa (Period of deputation shall ordinarily not exceed 3 years).</p> | Yes, as laid down by these Regulations. |
| 12. Assistant Engineer (Civil) | 09 (2021) (Subject to variation dependent on work load) | Group 'B' | Level-7 | Selection | Not exceeding 45 years (Relaxable for the employees of Goa Housing Board up to 5 years). | <p>Essential:</p> <p>(1) Degree in Civil Engineering from a recognised University or equivalent.</p> <p>(2) 2 years experience in Construction and Maintenance in Civil Engineering works.</p> | Age: No Qualifications: To the extent as specified in column No. 11 | 2 years. | 75% by promotion failing which by direct recruitment and 25% by direct recruitment. | <p>Promotion:</p> <p>Junior Engineer (Civil) possessing Degree in Civil Engineering from a recognised University or equivalent with 3 years regular service in the grade OR</p> <p>Junior Engineer (Civil) possessing</p> | Yes, as laid down by these Regulations. |

| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) | (10) | (11) | (12) |
|-----------------------------|---|-----------|---------|-----------|--|---|------|----------|--|--|---|
| | | | | | | (3) Knowledge of Konkani. <i>Desirable:</i> Knowledge of Marathi. | | | | Diploma in Civil Engineering from a recognised State Board or equivalent with 7 years regular service in the grade. | |
| 13. Assistant Architect | 01 (Subject to variation dependent on work load) | Group 'B' | Level-7 | Selection | Not exceeding 45 years (Relaxable for the employees of Goa Housing Board up to 5 years). | Essential: (1) Degree in Architecture from a recognized University or equivalent. (2) Should be registered with the Council of Architecture. (3) Knowledge of Konkani. <i>Desirable:</i> Knowledge of Marathi. | N.A. | 2 years. | By direct recruitment failing which by transfer on deputation. | <i>Transfer on deputation:</i> Suitable Officers under the Government of Goa holding analogous posts on regular basis. (Period of deputation shall ordinarily not exceed 3 years). | Yes, as laid down by these Regulations. |
| 14. Junior Engineer (Civil) | 09 (Subject to variation dependent on work load) | Group 'C' | Level-5 | Selection | Not exceeding 45 years (Relaxable for the employees of Goa Housing Board up to 5 years). | Essential: (1) Degree or Diploma in Civil Engineering from a recognised University/State Board or equivalent. (2) Knowledge of Konkani. <i>Desirable:</i> Knowledge of Marathi. | N.A. | 2 years. | By direct recruitment failing which by transfer on deputation. | <i>Transfer on deputation:</i> Suitable Officials holding analogous posts on regular basis under the Government of Goa. (Period of deputation shall ordinarily not exceed 3 years). | Yes, as laid down by these Regulations. |

| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) | (10) | (11) | (12) |
|---|--|--------------------|----------|-----------|--|--|-------|-------------------------------|--|--|---|
| 15. Draughtsman | 01 (2021) (Subject to variation dependent on work load) | Group 'C' | Level-4 | Selection | Not exceeding 45 years (Relaxable for the employees of Goa Housing Board up to 5 years). | <p>Essential:</p> <p>(1) ITI (Civil)/ Diploma in Civil Engineering from a recognised State Board/ Institution preferable with one year experience as draughtsman</p> <p>(2) Knowledge of AutoCAD</p> <p>(3) Knowledge of Konkani.</p> <p>Desirable:</p> <p>Knowledge of Marathi.</p> | N. A. | 2 years. | By direct recruitment failing which by transfer on deputation. | <p>Transfer on deputation:</p> <p>Suitable Officials under the Government of Goa holding analogous post on regular basis.</p> <p>(Period of deputation shall ordinarily not exceed 3 years.)</p> | Yes, as laid down by these Regulations. |
| 16. Chief Accounts Officer (Statutory post) | 01 (2021) | Group 'A' Gazetted | Level-10 | N.A. | N.A. | N.A. | N.A. | 2 years in case of promotion. | By deputation or by promotion | <p>Transfer on deputation:</p> <p>Suitable Accounts Officer/ Deputy Director of Accounts of the Common Accounts Cadre of the Government of Goa (period of deputation ordinarily not exceeding 3 years)</p> <p>Promotion:</p> <p>Assistant Accounts Officer with five years regular service in the grade</p> | Yes, as laid down by these Regulations. |

| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) | (10) | (11) | (12) |
|--------------------------------|---|-----------|---------|-----------|--|---|------|---|---|--|---|
| 17. Assistant Accounts Officer | 01 (2021) (Subject to variation dependent on work load) | Group 'B' | Level-7 | N.A. | N.A. | N.A. | N.A. | 2 years in case of promotion. | Promotion failing which by transfer on deputation. | <p><i>Promotion:</i> Accountant with 5 years regular service in the grade.</p> <p><i>Transfer on deputation:</i> Suitable officer holding analogous post under the Government of Goa (Period of deputation ordinarily not exceeding 3 years).</p> | Yes, as laid down by these Regulations. |
| 18. Accountant | 03 (2021) (Subject to variation dependent on work load) | Group 'C' | Level-6 | Selection | Not exceeding 45 years (Relaxable for the employees of Goa Housing Board up to 5 years in accordance with the instructions or orders issued from time to time) | <p><i>Essential:</i> (1) Bachelor of Commerce or Bachelor of Arts with Economics from a recognised University/Institution. (2) Knowledge of Konkani.</p> <p><i>Desirable:</i> Knowledge of Marathi.</p> | N.A. | 2 years in case of direct recruitment and promotion (Both categories have to pass Accounts Final Examination conducted by the Directorate of Accounts, Government of Goa) | <p>75% by promotion failing which by direct recruitment and 25% by direct recruitment, failing both by transfer on deputation.</p> <p><i>Note:</i> Direct recruit candidates have to pass the initial recruitment examination conducted by the Board.</p> | <p><i>Promotion:</i> Upper Division Clerk with 3 years regular service in the grade out of which 2 years experience in Accounts work.</p> <p><i>Transfer on deputation:</i> Suitable Officials from the Government of Goa holding the post of Accountant (Common Accounts Cadre) on regular basis. (Period of deputation shall ordinarily not exceed 3 years.)</p> | Yes, as laid down by the Goa Housing Board. |

Department of Personnel

Notification

1/10/2013-PER

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Goa hereby makes the following rules to regulate the recruitment to the Goa General Service, Group 'B', Gazetted, Non-Ministerial post, in the Department of Civil Supplies and Consumer Affairs, Government of Goa, namely:—

1. *Short title, application and commencement.*— (1) These rules may be called the Government of Goa, Department of Civil Supplies and Consumer Affairs, Group 'B', Gazetted, Non-Ministerial post, Recruitment Rules, 2022.

(2) They shall apply to the post specified in column (1) of the Schedule to these rules (hereinafter called as the "said Schedule").

(3) They shall come into force from the date of their publication in the Official Gazette.

2. *Number, classification and level in the pay matrix.*— The number of posts, classification of the said post and level in the pay matrix attached thereto shall be as specified in columns (2) to (4) of the said Schedule:—

Provided that the Government may vary the number of posts as specified in column (2) of the said Schedule from time to time subject to exigencies of work.

3. *Method of recruitment, age limit and other qualifications.*— The method of recruitment to the said post, age limit, qualifications and other matters connected

therewith shall be as specified in columns (5) to (13) of the said Schedule.

4. *Disqualification.*— No person who has entered into or contracted a marriage with a person having a spouse living or who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the service:

Provided that the Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. *Power to relax.*— Where, the Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing and in consultation with the Goa Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons.

6. *Saving.*— Nothing in these rules shall affect reservation, relaxation of age limit and other concessions required to be provided for Scheduled Castes, Scheduled Tribes, Other Backward Classes, Ex-servicemen and other special categories of persons in accordance with the orders issued by the Government from time to time in that regard.

These rules are issued in consultation with the Goa Public Service Commission conveyed vide their letter No. COM/II/13/7(1)/2015/1338 dated 10-12-2021.

By order and in the name of the Governor of Goa.

Vishal C. Kundaikar, Under Secretary (Personnel-I).

Porvorim, 5th January, 2022.

SCHEDULE

| Name/ /design- nation of post | Number of posts | Classifi- cation | Level in the pay matrix | Whether selection post or non- selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits | Whether age & educational qualification prescribed for the direct recruits will apply in the case of promotees | Period of prob- ation, if any | Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer/contract and percentage of the vacancies to be filled by various methods | In case of recruit- ment by promo- tion/deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made | If a D.P.C./ D.S.C. exists, what is its compo- sition | Circum- stances in which the Goa Public Service Commis- sion is to be consulted in making recruit- ment |
|--|---|--|----------------------------------|--|--|---|---|---|--|--|--|---|
| | | | | | | | | | | | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| Assistant Director. | 15 (2022) (Subject to varia- tion depen- dent on work- load). | Group 'B', Gazetted Non- Ministerial | L-7 | Selec- tion. | Not exceeding 45 years (Relaxable for Government servants upto five years in accordance with the instructions or orders issued by the Government from time to time). | <i>Essential:</i> (i) Degree of a recognized University or equivalent. (ii) Knowledge of Konkani. <i>Desirable:</i> (i) Experience of operation of control over essential commodities. (ii) Knowledge of planning and development works and public distribution system. (iii) Knowledge of Marathi. | <i>Age: No</i> <i>Educa-</i> <i>tional</i> <i>Quali-</i> <i>fications:</i> As indi- cated in Column No. 11. | Two years. (Note: Lifting of probation period for both direct recruits and promotees shall be subject to passing of departmental examination during probation period/ extended probation period). | 50% by promotion, failing which, by direct recruitment and 50% by direct recruitment. | <i>Promotion:</i> Inspector with five years regular service in the grade, possess- ing Degree or equiva- lent of a recog- nized University. | Group 'B', D.P.C. consisting of: (1) Chairman/ Member, Goa Public Service Commission – Chairman. (2) Chief Secretary or his nominee – Member. (3) Administra- tive Secretary/ Head of Department – Member. (For promotion and confirmation). | Consultation with the Goa Public Service Commission is necessary for making direct, recruitment, promotion, confirmation and for amending/ relaxing any of the provisions of these rules. |

Notification

1/3/2019-PER

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and in supersession of the existing recruitment rules for the relevant post notified vide Government Notification No. 1/47(2)/76-Div. I dated 24-10-1978, published in the Official Gazette, Series I No. 35, dated 30-11-1978, the Governor of Goa hereby makes the following rules to regulate the recruitment to the Group 'C', Non-Gazetted, Non-Ministerial post, in the Directorate of Agriculture, Government of Goa, namely:—

1. *Short title, application and commencement.*— (1) These rules may be called the Government of Goa, Directorate of Agriculture, Group 'C', Non-Gazetted, Non-Ministerial post, Recruitment Rules, 2022.

(2) They shall apply to the post specified in column (1) of the Schedule to these rules (hereinafter called as the "said Schedule").

(3) They shall come into force from the date of their publication in the Official Gazette.

2. *Number, classification and level in the pay matrix.*— The number of posts, classification of the said post and the level in the pay matrix attached thereto shall be as specified in columns (2) to (4) of the said Schedule:

Provided that the Government may vary the number of posts as specified in column (2) of the said Schedule from time to time subject to exigencies of work.

3. *Method of recruitment, age limit and other qualifications.*— The method of

recruitment to the said post, age limit, qualifications and other matters connected therewith shall be as specified in columns (5) to (13) of the said Schedule.

4. *Disqualification.*— No person who has entered into or contracted a marriage with a person having a spouse living or who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the service:

Provided that the Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. *Power to relax.*— Where, the Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. *Saving.*— Nothing in these rules shall affect reservation, relaxation of age limit and other concessions required to be provided for Scheduled Castes, Scheduled Tribes, Other Backward Classes, Ex-servicemen and other special categories of persons in accordance with the orders issued by the Government from time to time in that regard.

By order and in the name of the
Governor of Goa.

Vishal C. Kundaikar, Under Secretary
(Personnel-I).

Porvorim, 6th January, 2022.

SCHEDULE

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 |
|---|--|--|----------------------------------|--|---|---|---|---|--|--|---|--|
| Name/ /design- ation of the post | Number of posts | Classifi- cation | Level in the pay matrix | Whether selection post or non- selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits | Whether age & educational qualification prescribed for the direct recruits will apply in the case of promotees | Period of proba- tion, if any | Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer/contract and percentage of the vacancies to be filled by various methods | In case of recruit- ment by promo- tion/deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made | If a D.P.C./ D.S.C. exists, what is its compo- sition | Circum- stances in which the Goa Public Service Commis- sion is to be consulted in making recruit- ment |
| Extension Officer. | 16 (2022) (Subject to varia- tion depen- dent on work- load). | Group 'C', Non- Gazetted, Non- Ministerial. | L-5 | Selec- tion. | Not exceeding 45 years (Relaxable for Government servants upto five years in accordance with the instructions or orders issued by the Government from time to time). | Essential: (i) Degree in Agriculture/ Horticulture from a University recognized by the Indian Council of Agricultural Research. (ii) Knowledge of Computer application. (iii) Knowledge of Konkani. Desirable: Knowledge of Marathi. | Age.No Educa- tional Quali- fications: No | Two years for direct recruits. | 25% by promotion, failing which, by direct recruitment and 75% by direct recruitment. | Promotion: Agriculture Assistant with ten years regular service in the grade, failing which, with combined twelve years regular service in the grade of Agricul- tural Assistant and Field Assistant. | Group 'C', D.S.C./D.P.C. | N.A. |

Notification

1/18/2021-PER

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and in supersession of the existing recruitment rules for the posts of Inspector of Excise notified vide Government Notification No. 1/25/86-PER(Pt. file) dated 10-04-2013, published in the Official Gazette, Series I No. 2, dated 12-04-2013, the Governor of Goa hereby makes the following rules to regulate the recruitment to the Group 'C', Non-Gazetted, Non-Ministerial post, in the Office of the Commissioner of Excise, Government of Goa, namely:—

1. *Short title, application and commencement.*— (1) These rules may be called the Government of Goa, Office of the Commissioner of Excise, Group 'C', Non-Gazetted, Non-Ministerial post, Recruitment Rules, 2022.

(2) They shall apply to the post specified in column (1) of the Schedule to these rules (hereinafter called as the "said Schedule").

(3) They shall come into force from the date of their publication in the Official Gazette.

2. *Number, classification and level in the pay matrix.*— The number of posts, classification of the said post and the level in the pay matrix attached thereto shall be as specified in columns (2) to (4) of the said Schedule:

Provided that the Government may vary the number of posts as specified in column (2) of the said Schedule from time to time subject to exigencies of work.

3. *Method of recruitment, age limit and other qualifications.*— The method of

recruitment to the said post, age limit, qualifications and other matters connected therewith shall be as specified in columns (5) to (13) of the said Schedule.

4. *Disqualification.*— No person who has entered into or contracted a marriage with a person having a spouse living or who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the service:

Provided that the Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. *Power to relax.*— Where, the Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. *Saving.*— Nothing in these rules shall affect reservation, relaxation of age limit and other concessions required to be provided for Scheduled Castes, Scheduled Tribes, Other Backward Classes, Ex-servicemen and other special categories of persons in accordance with the orders issued by the Government from time to time in that regard.

By order and in the name of the
Governor of Goa.

Vishal C. Kundaikar, Under Secretary
(Personnel-I).

Porvorim, 7th January, 2022.

SCHEDULE

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 |
|--|--|--|----------------------------------|--|---|---|---|--|---|---|---|--|
| Name/ designa- tion of the post | Number of posts | Classifi- cation | Level in the pay matrix | Whether selection post or non- selection post | Age limit for direct recruits | Educational and other qualifications required for direct recruits | Whether age & educational qualification prescribed for the direct recruits will apply in the case of promotees | Period of proba- tion, if any | Method of recruitment, whether by direct recruitment or by promotion/ or by deputation/ transfer/contract and percentage of the vacancies to be filled by various methods | In case of recruit- ment by promo- tion/deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made | If a D.P.C./ D.S.C. exists, what is its compo- sition | Circum- stances in which the Goa Public Service Commission is to be consulted in making recruitment |
| Excise Inspector. | 72 (2022) (Subject to variation dependent on workload) | Group 'C', Non- Gazetted, Non- Ministerial. | L-5 | Selec- tion. | Not exceeding 45 years (Relaxable for Government servants upto five years in accordance with the instructions or orders issued by the Government from time to time). | Essential: (1) Degree from a recognized University or equivalent (2) Minimum height: (i) 5 feet 5 inches in case of male candidates. (ii) 5 feet 2 inches in case of female candidates. (3) Knowledge of Konkani. | Age: No Educa- tional Quali- fications: To the extent as indicated in column (11). | Two years. | 50% by promotion, failing which, by direct recruitment and 50% by direct recruitment. | Promotion: (i) 60 % of the vacan- cies to be filled by promotion shall be from Sub-Inspectors of Excise with five years regular service in the grade having passed Secondary School Certificate Examina- tion. (ii) 40% of the vacan- cies to be filled by promotion shall be from Upper Division Clerks/Junior Stenog- raphers with five years regular service in the grade having passed Secondary School Certificate Examination. | Group 'C', D.P.C./D.S.C. | N.A. |

Department of Science & Technology & Waste Management

Notification

GWMC/Tech/219/2020-21/1529

The Government of Goa is hereby pleased to designate the Goa Waste Management Corporation (GWMC), Saligao, Bardez-Goa as the Nodal Agency of Condemnation of vehicles and obsolete items/scrap materials, unserviceable equipments, items, articles, furniture etc. (excluding ICT Products/E-waste) for Government Department's, autonomous bodies etc.

The above notification shall come into force on the date of its publication in the Official Gazette.

By order and in the name of the Governor of Goa.

Levinson J. Martins, Director (S&T & WM)/
ex officio Jt. Secretary.

Porvorim, 21st November, 2021.

Government Printing Press

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